

GEORGE E. WEEMS MEMORIAL HOSPITAL

GOVERNING BODY MINUTES

REGULAR MEETING

MARCH 27, 2008

Members Present: Gayle Dodds, Chairperson; Curt Blair, Co-Chair; Tammi Hardy, Secretary; Paul Marxsen; Dr. Stephen Miniati; Margie Solomon; Mark Friedman (via telephone)

Staff Present: Charles Colvert, CEO/CFO; Ginny Griner, HR Director; Beth Blair; Becky Gibson, RN, Admin. Asst.

Others Present: Alan Pierce, Liaison for Franklin County Commission; David Adlerstein, Reporter, *The Apalachicola Times*

Gayle Dodds called the meeting to order at 12:15 PM.

Mr. Colvert led the group in prayer.

Curt Blair made a motion to approve the minutes of the February 28, 2008 meeting, seconded by Paul Marxsen and approved unanimously.

Finance Committee Report (see attached reports)

Mr. Colvert and Paul Marxsen, Chairman of the Finance Committee, announced that Julie Geiger of Pioneer and Weems Virtual CFO reviewed the finances in detail at the Finance Committee meeting. One of the main topics of discussion was on how to handle the income generated by the sales tax, and it was decided that the tax needed to be accrued. This method is not currently reflected on the financial statements, but will be in the future and will also be relayed to the county. Alan Pierce announced that approximately \$70,000 was received today for the January Sales Tax collection. The county's CPA firm and Marcia Johnson, Clerk, will be asking the board to verify what the money will be used for. Mr. Colvert then reviewed the Income Statement and the 2008 Budget, stating that the hospital is at a break even level at the cash level. He also stated that a full team is working on the A/R. He announced that a grant for 15 new beds has recently been applied for. He stated that the Finance Committee had approved opening a separate bank account for grants, as all of them are considered restricted. He will discuss this with Marcia Johnson, as she will be the one opening the account.

Mr. Colvert announced that a change in Pharmacy Services was being looked into. The Finance Committee and the Personnel Committee had reviewed a proposal to change providers, and management will implement. There may also be a change in Physical Therapy Services.

Mr. Colvert reviewed the letter from Commission Chair Noah Lockley concerning the budget. Mr. Pierce stated that the hospital essentially doesn't have to present a budget since the county will not be funding the hospital. A budget will need to be presented for the ambulance service. A motion was made by Curt Blair to accept the Finance Committee's report, seconded by Margie Solomon and approved unanimously.

Personnel Committee Report (see attached reports)

Dr. Miniat reported that the Personnel Committee has been cleaning up loose wording in several of the employee policies and procedures, using the county guidelines as the standard. Mr. Colvert stressed the need to maintain equity in employees policies and practices. He also announced several changes to EMT and Paramedic salaries. A motion was made by Paul Marxsen to accept the Personnel Committee's report, seconded by Margie Solomon and approved unanimously.

Affiliation Update

Curt Blair reported on the status of developing a partnership with another entity. He reviewed the board's meetings with several hospital groups and the board discussed the relative merits of each. He re-iterated the two non-negotiable points: 1) the hospital must follow the referendum and 2) Weems must remain a hospital. The board has asked TMH and Pioneer to see if they could develop a coordinated proposal. In the last six weeks the two groups have been in discussions to hammer out what the details of such an agreement would be, but aren't quite there yet on a final agreement. Pioneer is currently waiting on a document from TMH on how they would handle clinical integration. Mr. Blair pointed out that whatever the agreement becomes, the county needs to maintain control in order to protect the hospital and the county. Mr. Blair stated that he is optimistic that the board will have a definitive proposal within the next few weeks.

New Beginnings Update

Margie Solomon reported that the Sheriff's office has agreed to perform the fingerprinting procedure for the Pink Ladies association. Also, a proposal to establish a Chaplain's Association (see attached) is in the works.

Board Education

Mr. Colvert encouraged the members to read the education materials included in their packets.

Old and New Business

Mr. Blair raised the question whether the hospital could obtain the out patient lab work from Blue Cross currently being performed at the Health Department. Mr. Colvert stated that Quest, the company currently picking up and running the labs drawn by the Health Department Personnel, would not indulge what their fees are for this service. Mr. Pierce stated that he would check to see if the hospital could do the labs if the Health Department no longer wants to.

Mr. Pierce also announced that a sprinkler system is going to be installed on the hospital grounds at no charge.

Carrabelle Strategy

Mr. Colvert stated that the board needs to put together a strategy as to what is the next step for the Urgent Care Facility in Carrabelle. Gayle Dodds stated that she had spoken with a representative of the St. Joe Company and that they were interested in talking with the board sometime in the future. It was pointed out that most of St. Joe's land is outside the city limits of Carrabelle. After much discussion among the members the following strategy was decided on:

1. Alan Pierce will talk with Bud Chiles concerning the School Board Property next to the Health Department.
2. Alan Pierce will talk with John McGinnis, City Administrator of Carrabelle, to see what properties may be available.
3. Mr. Colvert will look at a building offered by Tammi Hardy, which needs to be renovated.
4. Acquire an estimate on a 2,500 and 5,000 square foot building.
5. Gayle Dodds, Mr. Colvert and Alan Pierce will meet with the Health Department Director.

The meeting was adjourned at 2:10 PM.

Respectfully Submitted,
Becky Gibson, RN
Administrative Assistant

Approved _____

Sam Hardy

Date _____

4/24/08