

GEORGE E. WEEMS MEMORIAL HOSPITAL

GOVERNING BODY MINUTES

REGULAR MEETING

APRIL 24, 2008

Members Present: Gayle Dodds, Chairperson; Curt Blair, Co-Chair; Tammi Hardy, Secretary; Dr. Stephen Miniati; Mark Friedman; Margie Solomon

Members Absent: Paul Marxsen

Staff Present: Charles Colvert, CEO/CFO; Candi Fox, CNO; Kim Adams, Risk Manager; Beth Blair, Public Relations; Ginny Griner, Human Resource Director; Becky Gibson, RN, Admin. Asst.

Others Present: Alan Pierce, Liaison for Franklin County Commission; Joe McNulty, President, Pioneer; Wayne Hicks

Gayle Dodds called the meeting to order at 12:25 PM.

Mr. Colvert led the group in prayer.

Mr. McNulty announced that he was in the area in order to meet with the County Commissioners and had met that morning with Commissioners Lockley and Parrish. He stated that Pioneer was interested in leasing the hospital and understood the Commissioners concern in turning over the license to another private company. He is currently having his insurance person check on the feasibility of setting up a bond in order to make the commissioners feel more comfortable with leasing. He stated that he had not heard from TMH yet after making several inquiries. Mr. Colvert stated that he had spoken with Mark O'Bryant at TMH, who has engaged a CPA firm specializing in CAH. Mr. Colvert informed Mr. McNulty that Mr. O'Bryant would be contacting him. Mr. McNulty and Wayne Hicks left the meeting at this point.

1. Quality Report (see attached reports)

Candi Fox and Kim Adams presented the Risk Management and EMS reports. They announced that there was an increase in medical errors, but both believed it was not a true increase in errors but an increase in reporting the errors. Ms. Fox announced that the hospital had an unannounced ACHA visit. She reported that the survey team had been very complimentary. The hospital received only two minor dings in the Risk Management area of the survey. The hospital has not heard from the Life Safety Aspect of the survey, but neither Ms. Fox or Ms.

Adams anticipated any problems. Ms. Adams stated that from an outsider's view, significant changes have been made at the hospital. Ms. Adams informed the members that Amendment 7 had passed in the Legislature. Amendment 7 addresses a patient's right to know about adverse events with injury. She recommended that the board check with its attorney to see how the hospital should handle this. Ms. Dodds recommended waiting on the FHA opinion before making any decisions. Ms. Adams left the meeting at this point.

A motion was made by Margie Solomon to approve the minutes of the March 27, 2008 meeting, seconded by Curt Blair, and approved unanimously.

2. Finance Committee Report (see attached minutes and reports)

Mark Friedman presented the Finance Committee report. Mr. Friedman stated that the finances are consistent from the prior month with clean up still going on, and that gross revenue was up. He also announced that the A/R is still being worked on with the addition of a second collection agency. The accounts will be divided between the two agencies by alphabet, which will allow the board to evaluate which is performing the best. Mr. Colvert announced that a separate checking account has been established for grant monies. He also announced that there is a desperate need for a Business Office Manager and an admission clerk. A motion was made by Dr. Miniat to approve the report of the Finance Committee, seconded by Curt Blair, and approved unanimously.

3. Personnel Committee Report (see attached minutes and reports)

Dr. Miniat presented the Personnel Committee's report. He stated that the committee had discussed at length how to handle the ER co-pay for employees as there are two different insurance policies, and stated that the committee recommends referring this issue to the Finance Committee. He reviewed several employee policies addressing outside employment, overtime, probationary period and conduct and behavior and recommended approval by the full board. A motion was made by Mark Friedman to approve the policies after a review by the Finance Committee on the ER insurance co-pay issue, seconded by Margie Solomon, and approved unanimously.

4. New Beginnings Committee Report (see attached minutes, correspondence, and proposal)

Margie Solomon announced that the New Beginnings Committee will in the future be known as the Weems Memorial Hospital Auxiliary. She stated that several events had been discussed, including a possible open house, but due to a problem with communication with the Chairperson no definite plans had been made. Mr. Colvert presented a proposal to establish a Chaplain's Association for the hospital. A motion was made by Curt Blair to approve the proposal with the Webbs included, seconded by Margie Solomon and approved unanimously.

5. Medical Staff Report (see minutes)

As Dr. Miniati had already left the board meeting, Mr. Colvert presented the Medical Staff report. He stated that there had been a good turnout for the meeting. A motion was made by Curt Blair to approve the minutes, seconded by Tammi Hardy, and approved unanimously. A motion was made by Curt Blair to approve the privileges of Dr. Jeffrey Zorn, a radiologist with VRC, seconded by Tammi Hardy, and approved unanimously.

6. CNO Report

Candi Fox presented her report. She stated that the Door-to-EKG time was greater than 10 minutes, the goal being within 10 minutes, and that Dr. Hart had agreed to work on it with her. She announced the hiring of two new Registered Nurses. Mr. Blair requested a report on actual time in the ER, including waiting time, and Ms. Fox stated she would work on this with the Admissions Office.

7. CEO Report

Mr. Colvert presented his report. He stated that as of next Tuesday, Ms. Fox will have completed her ARNP degree.

He announced that the grant for radiology improvements and equipment would be available May 12. Hopefully the hospital will have a new CT scanner, a 4-slice scanner, by June 1st.

Mr. Colvert had met with the Health Department, and the hospital will be taking over the blood draw and urine collection for Quest, and he is in the process of reviewing the contracts.

The current pharmacist has agreed to continue providing pharmacy services at her current pay and to make corrections on the issues addressed with her.

Joe McNulty is working on a new arrangement with Physical Therapy.

Mr. Colvert announced that he is still in negotiations with Blue Cross on the fee schedule. He stated that Blue Cross offered a 10% increase, but that was felt to not be enough.

Mr. Colvert announced that he is working on our physicians serving as the Medical Review Officer for the Phoenix Company, the company currently working on Hwy 98.

Mr. Colvert announced that the University of Miami is working on a grant which would enable small hospital to have access to trauma physicians via telemed, and that hopefully Weems can participate.

Mr. Colvert stated that the hospitals we transfer to, specifically TMH and Bay, have voiced concerns that Weems needs to work up the patients more thoroughly before transferring.

Mr. Colvert stated that there is no news yet from Michael Shuler on the EMTALA fine.

The hospital is currently looking at bids for employee health insurance.

A copy of the new Audit is in each member pack.

Mr. Colvert stated that the hospital will need to obtain permission from the County to send out a newsletter, which will include a survey regarding healthcare

needs in Franklin County. He will also obtain a cost for doing this. On the physical plant, Mr. Colvert announced that the sidewalks leading out to the helicopter landing zone have been poured, the chapel room is completed, the electrical service is installed in the laundry area, and the back lot has been cleared for employee parking with the county to put in mulled asphalt and limerock.

Mr. Colvert announced that Jason West, a physician, is willing to come to Carrabelle to work.

8. Carrabelle Strategy

Alan Pierce announced that using the Health Department building in Carrabelle was not going to work due to too many political problems. He recommended pursuing another path, and stated that Michael Shuler and Mr. Gander were making progress on the School Board property. Tammi Hardy voiced her concern that there needed to be more communication with the public and that there is a need for a short term plan. She felt that service in Carrabelle needed to be started soon. Ms. Dodds reminded the board that the referendum states that the Urgent Care Center in Carrabelle would be started in 2008 and completed in 2009, so the board needs to locate a property to build on. Ms. Dodds recommended getting Beth Blair to develop a public announcement, bring it back to the board via e-mail and then decide how to proceed. Mr. Blair stated that any hiring of an architect, survey or construction loan would need the authorization of the county commission and stressed the need to get information to the public. Mr. Friedman suggested securing a site before starting on a design, and re-iterated that the board should not look for an interim solution. Mr. Pierce encouraged the board to discuss with the county commission any ideas on survey, design, etc.

9. Affiliation Update (see proposed agreement)

Mr. Blair re-iterated Pioneer's desire to obtain the hospital license, and if they are unable to obtain the license, they are not interested in managing the hospital. Pioneer's decision should be known soon as Mr. McNulty is meeting with the commissioners today. He also stated that TMH has presented a proposed management agreement. TMH is doing the same thing with Madison County and is working with Quincy. He stressed to the board that the hospital has somewhat of an urgency to make a decision as the board will present its recommendations to the county commission in May.

The meeting was adjourned at 3:20 PM.

Respectfully Submitted,
Becky Gibson, RN
Administrative Assistant

Approved  Date 5/29/08