

GEORGE E. WEEMS MEMORIAL HOSPITAL

GOVERNING BODY MEETING

REGULAR MEETING

MAY 29, 2008

Members Present: Gayle Dodds, Chairperson; Curt Blair, Co-Chair; Dr. Stephen Miniati; Mark Friedman; Paul Marxsen; Margie Solomon

Members Absent: Tammi Hardy

Staff Present: Charles Colvert, CEO/CFO; Candi Fox, CNO; Ginny Griner; HR Director; Becky Gibson, RN, Admin. Asst.; Beth Blair, Public Relations

Others Present: Alan Pierce, Liaison for Franklin County Commission; David Adlerstein, Reporter, *Apalachicola Times*; Mark O'Bryant and Christy Harrison from TMH

Gayle Dodds, Chairperson, called the meeting to order at 12:20 PM.

Mr. Colvert led the group in prayer.

Curt Blair made a motion to approve the minutes of the April 24, 2008 meeting, seconded by Margie Solomon and approved unanimously.

1. Finance Committee Report (see attached reports)

Paul Marxsen presented the April Financials. He stated that Pioneer is making some headway in clarifying the bad debt and contractual allowances, but are still needing some historical data to complete. Alan Pierce announced that the county had received \$119,000 from the Sales Tax for March along with an additional \$20,000 from Quarterly Sales Tax Payments. Mr. Colvert and Mr. Pierce will meet with the County Clerk's office to decide on how best to handle the Sales Tax Accounting. Mr. Pierce stated that since the hospital has already received three quarters of their 2007-2008 budget allotment from the county while waiting for the Sales Tax Revenue to start coming in that the hospital might possibly look at returning some of that allotment to the county. Mr. Blair stated that it was still too soon to make that decision. Mark Friedman stated that the funds were a budgeted amount, not a request from the hospital for funds and should not be returned to the county using sales tax revenue. The members agreed. The Finance Committee report was approved unanimously.

2. Personnel Committee Report (see attached report)

Dr. Stephen Miniat reviewed the Personnel Committee minutes. He presented policies dealing with telephone use, dress code and nepotism and stated that the department heads will help clear up any misunderstanding concerning vacation time.

3. Affiliation Update

Mark O'Bryant, CEO, TMH, and Christy Harrison, Administrator, Oncology, TMH, reviewed the partnership possibilities if the hospital decides to have TMH as its management partner. Mr. O'Bryant stated that the principal focus of TMH is to create an environment that centers around a measurable performance with the goal being to provide world class health care that is patient centered. He stated that TMH needs to strengthen its regional relationships by developing partnerships with outlying facilities. More specifically to Weems, he stated that TMH can provide some strength to Weems by providing leadership in the CEO and CNO roles. Even though TMH would employ these positions, the board would have final approval. He stated that TMH does not have a skill set to deal with Critical Access and would have to bring someone in or continue to work with Pioneer, which he stated would not be a problem for TMH. The resources TMH could offer are strong financial systems, education assistance, data tracking, group purchasing and access to a large pool of physicians. Mr. Blair clarified that Weems could purchase the portions of TMH services that would benefit Weems the most. The management contract proposed is a cost based agreement that can be one of two ways - cost plus 3% or cost plus actual processing fees. The cost is reimbursable on the Medicare Cost Report. Mark Friedman stated that the issue of how the employees are treated needs to be discussed and resolved. Mr. O'Bryant and Ms. Harris left the meeting at this point. Mr. Blair suggested that when the hospital next meets with the county commissioners that a broad outline on how the hospital would like to proceed be presented. After discussion, the board decided to hold a special meeting on Thursday to discuss the affiliation in depth and compose a plan to take to the commission. Mr. Pierce stated that he would notify Michael Shuler, County Attorney, of the meeting and ask him to attend.

4. CNO Report (see reports)

Candi Fox, CNO, stated that the hospital's last corrective action was approved by AHCA without another visit. Paula Applebee, RN, is going to attend a week long Surgical Tech Program, RN First Assist Workshop at Gulf Coast Community College. Ms. Fox also stated that she has had conversations with a Dialysis company to come in and set up a Dialysis Unit. They would provide their own staff and equipment and do their own billing. The issue they are working on is finding a supervising nephrologist. Ms. Fox also reviewed the Risk Management Monthly Report, the Door-to-EKG stats and the EMS run report.

5. CEO Report

Mr. Colvert announced that AHCA wrote off \$100,000 of debt, which leaves to

balance due at \$45,000. He stated that the EMTALA fine was \$1,000 instead of \$5,000. The new Radiology equipment has been installed, and the floor in the X-ray room is going to be replaced. A new floor cleaning service has been hired and will start June 16. Also, he is looking at contract services for housekeeping. He handed out an article for board education, Shared Success, and requested that the members review it. He is meeting with the Webbs and John Sink concerning the Chaplin Program, and a tentative reception inviting all the local pastors is being planned. He announced that there will be a blood drive on June 23, and challenged the board to donate. He stated that the creation of a newsletter is still being looked into, and that Beth Blair has done a comparison of communication methods, reviewing several options.

6. Carrabelle Strategy

Mark Friedman stated that Michael Shuler is to meet with Jimmy Gander to work out the details of obtaining the land for the Urgent Care Center.

7. Old Business

Alan Pierce stated that the hospital's part of the audit bill is approximately \$20,000 and Mr. Colvert stated that it would be paid. Mr. Pierce also stated that Commissioner Cheryl Sanders has requested that the old bills being sent out to patients not reference the County Commission. Mr. Colvert stated that it could not be changed as the County is the owner of the hospital.

8. New Business

Margie Solomon announced that an Open House at the hospital is still being discussed.

The meeting was adjourned at 2:30 PM.

Respectfully Submitted,
Becky Gibson, RN
Administrative Assistant

Approved *Dan Hardy* Date 6/26/08