

GEORGE E. WEEMS MEMORIAL HOSPITAL

GOVERNING BODY MEETING MINUTES

REGULAR MEETING

JUNE 26, 2008

Members Present: Gayle Dodds, Chairperson; Curt Blair, Co-Chair; Tammi Hardy, Secretary; Dr. Stephen Miniati; Paul Marxsen; Mark Friedman; Margie Solomon

Staff Present: Charles Colvert, CEO/CFO; Candi Fox, CNO; Ginny Griner, HR Director; Kim Adams, Risk Manager; Beth Blair, Public Relations; Becky Gibson, Admin. Asst.

Others Present: Michael Shuler, County Attorney; Tom Brocato and Pam Nobles, Apalachicola Physical Therapy

Gayle Dodds called the meeting to order at 12:30 PM.

The agenda was changed to allow Kim Adams, Risk Manager, to present her report first so she could leave.

1. Risk Management Report (see attached)

Ms. Adams presented the Incident Reports for the month of May. She also reviewed the status of Amendment 7. She announced that the hospital only had one deficiency on the Life Safety Survey, that being there was no alarm in the surgery area. Ms. Adams left the meeting at this time.

A motion was made by Curt Blair, seconded by Margie Solomon to approve the minutes from the May 29, 2008 and June 5, 2008 meetings. The motion passed unanimously.

2. Finance Committee Report (see attached)

Paul Marxsen presented the financials for May. He stated that the hospital has received three payments from CMS reflecting audit and non audit corrections. Mr. Shuler stated that some of this money may have to be split with GE. Mr. Marxsen announced that Larry Hale, a local realtor, had contacted Mr. Colvert concerning using the revenue from his fishing tournament to obtain a MRI. Mr. Colvert is currently researching pricing. Tammi Hardy suggested getting some of the ER physicians involved in this as they are avid fishermen and Mr. Colvert suggested getting the New Beginnings Committee involved also. Mark Friedman announced that the contract with Blue Cross was signed yesterday. Mr. Colvert

announced that he had submitted the 2008-2009 Ambulance Budget to the county, which includes a 9% decrease. Mr. Colvert complimented the Finance Committee on their attention to the finances. He stated that the committee reviews the reports in much more detail, which resulted in the discovery of a \$75,000 correction in salaries reported. Ms. Dodds thanked the Finance Committee for their commitment. The Finance Committee recommended the purchase of a new stretcher for the ER to replace one that is broken. Dr. Miniat made a motion to purchase the stretcher, seconded by Tammi Hardy and approved unanimously. Margie Solomon made a motion to approve the minutes of the Finance Committee, seconded by Curt Blair and approved unanimously.

3. Personnel Committee Report (see attached)

Dr. Miniat reviewed the policies he had presented at the last meeting, but was unable to complete the earlier review due to TMH arriving at the meeting. He explained the policy on nepotism had been created due to a situation with ambulance personnel. Paul Marxsen made a motion to approve the minutes of the Personnel Committee, seconded by Mark Friedman and approved unanimously.

4. County Update

Michael Shuler, who was sitting in for Alan Pierce, reported on the status of obtaining the land in Carrabelle around the Health Department for the Urgent Care Center. He stated that the School Board will exchange ten acres with the county for a utility access pathway to the new school property. After lengthy discussion among the board and Mr. Shuler, including the amount of wetland involved in the School Board's offer, the offer of property in the residential area of Seaside Village and the cost of property, a consensus was reached among the members. Mark Friedman made the motion that Mr. Shuler present to the County Commission the recommendation of the Hospital Board that the county purchase five acres next to the Health Department only if the appraisal falls between \$25,000 and \$100,000 and that Mr. Shuler request that the county release the Sales Tax funds to purchase the property. Curt Blair seconded the motion and it was approved unanimously. Mr. Shuler left the meeting at this point. The RFQ's for Architects will be opened at Tuesday's County Commission Meeting, and the board recommended that they review the qualifications presented and decide on the firm.

5. CNO Report (see attached)

Candi Fox reported that the Door to EKG time had met the standard for the month of May. She also reported that the ER Door to Disposition time was less than two hours. As this report has to be done manually and is quite labor intensive, Mr. Blair requested that Dairyland be asked what they would charge to prepare this report in the future. Ms. Fox reported on her recent visit to TMH where she met the Service Line Administrators and sat in on their meeting. She reported that all of the Administrators were very excited about the partnership

with Weems.

6. CEO Report (see attached)

Mr. Colvert reported that the blood drive last week was very successful, ending up with 71 units collected. Weems had the highest number of participants and the hospital will be presented a plaque. He commended Ginny Griner for her hard work on the event.

Mr. Colvert announced that Michael Shuler has requested that TMH prepare a first draft for the management agreement. He also presented TMH's organizational chart.

Mr. Colvert announced that with the economy down, he expects the Sales Tax revenue to be down. He reported that according to state projections of sales tax revenue, the hospital will only have \$600,000 to use for the Urgent Care Center. He did not recommend going into debt to build the Urgent Care Center, and felt it would take six months to one year longer to complete. The county received \$118,000 for the month of April, which was down from March. He requested suggestions on how best to communicate this information to the public, in order to prevent any misunderstandings that have been created in the past. Ms. Dodds recommended that Mr. Colvert and Beth Blair develop an announcement. Mark Friedman stated that the announcement needs to cover several areas besides the sales tax, with grants as one example. Ms. Blair will begin working on this project.

7. Board Education (see attached)

Mr. Colvert encouraged the members to review "Elements of Governance" included in their packet.

There being no old or new business, Ms. Dodds adjourned the meeting at 2:10PM.

Respectfully Submitted,
Becky Gibson, RN
Administrative Assistant

Approved James Hardy Date 7/31/08