

GEORGE E. WEEMS MEMORIAL HOSPITAL
GOVERNING BODY MEETING MINUTES
REGULAR MEETING
JULY 31, 2008

Members Present: Gayle Dodds, Chairperson; Curt Blair, Co-Chair; Tammi Hardy, Secretary; Dr. Stephen Miniati; Paul Marxsen; Mark Friedman; Margie Solomon

Staff Present: Charles Colvert, CEO/CFO; Candi Fox, CNO; Ginny Griner, HR Director; Beth Blair, Public Relations; Becky Gibson, RN, Admin. Asst.

Others Present: Alan Pierce, Liaison to County Commission; Michael Shuler, County Attorney; David Adlerstein, *Apalachicola Times*; Tom Brocato and Pam Nobles; Dana Holten, PA, Bayline Medical

Gayle Dodds called the meeting to order at 12:35 PM.

Mr. Colvert led the group in prayer.

Dr. Miniati made a motion to approve the minutes of the June 26, 2008 meeting, seconded by Curt Blair, and approved unanimously.

1. Finance Committee Report (see attached minutes and reports)

Paul Marxsen reviewed the financial reports. He stated that the committee had a concern with the negative trend in the AR, which the committee voiced to Pioneer. After a lengthy discussion with Pioneer representatives, Pioneer will respond with a plan to improve. Mr. Marxsen also stated that Pioneer is developing a better way to handle Bad Debt and Contractual Allowances. Mr. Marxsen stated that the Finance Committee is recommending to the board the purchase of five new IV pumps. Dr. Miniati made a motion to approve the purchase, seconded by Margie Solomon, and approved unanimously.

2. Medical Staff Report (see attached minutes)

Dr. Miniati reported that all medical records are up to date. He complimented Ginny Griner on her efficient turn around of the Medical Staff minutes. He stated that the Medical Staff had met with the new Pharmacy Service representative, Julie Shiver. He complimented Candi Fox on her work with the blood sugar protocol. Dr. Miniati reported that the medical staff is working with TMH to implement the STEMI alert protocol. He stated that Dr. Sanaullah was very receptive to the project and had agreed to talk with his colleagues in Panama City about implementing it there. He reported that there was some concern from local physicians on getting their patients referred back to them after being seen by specialists in Tallahassee. Dr. Miniati announced that all of the physicians working in the ER had been approved as Associate Medical Staff by the Medical Staff, and recommended to the board to approve. Paul Marxsen made a motion to approve the physicians, seconded by Margie Solomon, and approved

unanimously.

3. New Beginnings Report (see attached minutes)

Margie Solomon reported that the committee was making some progress and had elected a vice chair and a secretary. She announced that they were working on an Open House at the hospital tentatively to be held in the fall. She stated that Amy McDaniel from TMH was going to speak to the committee on volunteering.

4. County Update

Alan Pierce announced that the hospital will receive a subsidy for the ambulance operation in the budget. The sales tax income will be divided with half going to the hospital and half going toward the Urgent Care Facility in Carrabelle. He announced that the property selected for the Urgent Care will be bush hogged this week, then a survey will be done, and finally the county will consummate the deal for the property with the school board. Mr. Pierce also announced that the hospital will receive \$60,000 from leftover revenue from DasSee.

5. CNO Report (see attached reports)

Candi Fox reported that she is coordinating with Christy Harris of TMH an educational in-service for staff on the STEMI protocol. Mr. Colvert announced that he had received an e-mail from Dr. Escobar, the head of ER at TMH, describing how CODE STEMI will work. We would call the transfer center with the STEMI alert, which will automatically create an acceptance of the patient, a page would be sent to the necessary employees at TMH, and the patient would go from our hospital directly to the cath lab. Ms. Fox also announced that she is meeting with Dr. McBroom, a GYN oncologist, concerning seeing his patients here. Ms. Fox reported that the door to disposition time is less than 120 minutes, and that the door to EKG time is under the national average. Mr. Blair commended Ms. Fox on her efficient collection of data. Mark Friedman commended the admission staff on the increase in collections. Ginny Griner announced that a teacher at First Baptist may come and teach Spanish to the staff.

6. CEO Report (see attached)

Mr. Colvert reported that the new X-ray equipment is installed. It is a computerized radiography system which does not use film or a view box. Instead images are stored on a disc and viewed on a computer monitor. He stated that this saves approximately \$48,000 a year.

Mr. Colvert announced that the hospital will start doing laundry on site on August 11. He stated that steps are being taken to implement a mammography service.

A Chaplins Meeting will be held on August 26 at 6 PM at Boss Oyster with all churches in the county invited. Mr. Colvert suggested that the board members attend if possible. Mr. Colvert stated that Broadband is scheduled to eventually be connected throughout the county, with eight hospitals initially enrolled. Mr. Colvert recommended Weems participation in this initial enrollment. Paul Marxsen made a motion for Weems to participate, allowing Mr. Colvert to sign the agreement, seconded by Margie Solomon, and approved unanimously.

Mr. Colvert stated that he had received a letter from the Attorney General requesting the opportunity to conduct a presentation on the Medicaid Fraud Control Unit. Mr. Colvert stated that he would try and set up a joint Medical Staff and Board meeting for this presentation.

Mr. Colvert stated that he is still researching Physical Therapy Services.

There is a new mental health therapist in Apalachicola, who's base is in Panama City.

The therapist is currently looking for a new permanent employee.

Mr. Colvert presented the results of the recent health care survey. Approximately 297 households responded, and these results will be helpful in deciding on which specialists are most needed for the county.

Mr. Colvert announced that the new ambulance had an accident involving a deer.

Ms. Solomon inquired on the status of furniture for the Chapel, Lobby and ER waiting room, and Ms. Griner responded that the time line on delivery was still unclear.

Mr. Pierce inquired on the status of the two new ambulances. Mr. Colvert stated that he has gone back to the grantee to see if two van type ambulances can be bought with the grant money instead, and is waiting to hear from them. Mr. Pierce also suggested that the charts of door to disposition be presented at a county commission meeting.

7. Facilities Committee

Gayle Dodds stated that the board needed to form a facilities committee to review plans not only for the Urgent Care Facility in Carrabelle but also for the oversight of the building of the new hospital. Ms. Dodds stated that she would like to be on the committee, and suggested that Dr. Miniat be on the committee as Medical Staff representative. She also suggested that someone from Carrabelle be a member, and Paul Marxsen volunteered. She also suggested that Alan Pierce be a member as a representative from the county. Mr. Pierce responded that he or his associate Mark Curenton would serve on the committee. Ms. Dodds requested that Mr. Colvert also be a member of the committee. Ms. Dodds stated that the first order of business for the Facilities Committee would be to recommend an architect for the Urgent Care Center to the board. Michael Shuler stated the need to work quickly with this part of the process. Ms. Dodds suggested that she and Mr. Colvert meet, review the five firms who had sent information, then present their recommendations at a Special Board Meeting on Friday, August 8 at noon in Mr. Colvert's office. Anyone interested in seeing the information can go by the hospital and review it. The board members agreed to this plan.

8. Proposed TMH Contract (see attached)

Curt Blair stated that Mr. Shuler has reviewed the contract and feels that it generally meets the criteria. He did, however, have several issues to discuss. The first is that there is no cap on charges over cost, and he recommended 3%. The second is that Weems operates at the County Commission's discretion, and that the term "Board" in the contract mean the hospital board. The third issue concerns the employment of the CEO and CNO. He recommended that the hospital board have approval of employment and dismissal. Gayle Dodds voiced concern over Franklin County assuming all liability. Mr. Shuler stated that he may need to add a gross malfeasance clause, that TMH is responsible to the extent that they caused the liability. Mr. Shuler also suggested adding the acknowledgement that Weems is a Critical Access hospital, adding "reasonable and necessary" to costs, and having no indemnification. He stated that the amounts of insurance coverage for the ambulances and professional liability (pg. 5 of the contract) need to be verified, and that paragraph 16, pg. 8 needs to be eliminated. The scope of Exhibit A was accepted by Mr. Colvert, and Mr. Colvert will add a standard for Exhibit B. Mr. Shuler also recommended that the ability for the CEO and CNO to return to Weems if contract with TMH is terminated be added. Mr. Shuler stated he would make the above changes, send to TMH's attorney and hopefully get an

agreement back. He recommended presenting the agreement along with the architectural firm recommendation for Carrabelle at the first County Commission meeting in September. Curt Blair made the motion for approval of the contract with TMH contingent on the changes discussed, Paul Marxsen seconded, and it was approved unanimously.

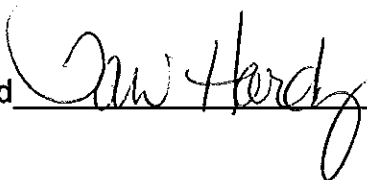
9. New Business

Mr. Blair recommended that the board start recording its meetings. Becky Gibson will check with Michael Moron on a recorder.

The meeting was adjourned at 2:30 PM.

Respectfully Submitted,
Becky Gibson, RN, Admin. Asst.

Approved



Date

