

**George E. Weems Memorial Hospital
Governing Body
Special Meeting
August 8, 2008**

Members Present: Gayle Dodds, Chair; Curt Blair, Vice-Chair; Margie Solomon; Tammi Hardy; Dr. Stephen Miniati

Members Absent: Paul Marxsen; Mark Friedman

County Personnel: Alan Pierce, Director of Administrative Services to the Board of County Commissioners

Staff Present: Chuck Colvert, CEO; Candi Fox, CNO; Gene Evans, Operations Director; Ginny Griner, HR Director

The meeting was called to order by Ms. Dodds.

Prayer was given by Mr. Colvert.

Ms. Dodds asked if Mr. Pierce was aware of the status of the TMH affiliation contract, which the Board had asked County Attorney Michael Shuler to revise and submit to TMH's Attorney for review. Mr. Pierce said a revised draft has been sent to TMH's legal counsel for their consideration.

Ms. Dodds stated the purpose of this special meeting was to review the qualifications of architectural firms who have submitted requests to become involved with the development of the Urgent Care Center in Carrabelle.

After discussion, Mr. Pierce said the firms should be:

- 1. ranked, based on qualifications;**
- 2. brought before the Board of County Commissioners for ratification; then**
- 3. return to the Hospital Board for negotiation.**

Mr. Colvert asked if the Board could, at some point, have an 'architect of record', to which Mr. Pierce affirmed.

Ms. Dodds said she and Mr. Colvert had reviewed the qualification packets as submitted, on Wednesday the 6th and recommended the following ranking:

- 1. Clemmons, Rutherford and Associates, Inc (CRA)**
- 2. TRO Jung/Brannen**
- 3. Barnett, Fronczak, Barlowe**

At this time, Board members reviewed the packets as submitted.

It was noted that CRA is the architectural firm involved with the new Franklin County Consolidated School. Also, that the firm has been the sole architects at TMH for over 40 years; the only firm continuously utilized by Archbold Hospital in Thomasville, GA; as well as the architects for VA Medical Centers in Lake City and Gainesville and Jackson Memorial Hospital.

Mr. Colvert said he has personally been involved with TRO Jung/Brannen in past projects. They have outstanding services with competitive prices. It was also noted that the firm, with its headquarters located in Boston, has offices in Hartford, Birmingham, Memphis and Sarasota; as well as, Beijing, China and Dubai, United Arab Emirates. Most recently the firm has been ranked 10th among healthcare design firms in the Modern Healthcare magazine's March 24, 2008 issue.

The Barnett, Fronczak and Barlowe firm recently completed the new Gulf County Health Department Building in Wewahatchka; the Wakulla County Health Department in 2002; and the Leon County Dental Clinic. Also, the firm has been involved with local projects, such as the restoration of both the Grady Market and the Gibson Inn.

Gene Evans, Operations Director and architect, recommended the Board request a presentation from each of the top three firms, check their references and call former clients, looking into their design process and contractors.

Motion was made by Ms. Solomon, seconded by Mr. Blair to invite the following firms to a Special Board meeting, scheduled for noon on Tuesday, August 19th. The meeting will be held at Water Street Hotel in Apalachicola. Motion passed unanimously.

On another note, Mr. Pierce said the Urgent Care Center property's survey has not been completed and a closing date has not been scheduled at this time.

The meeting was adjourned at 12:50pm.

Van Hardy

8/28/08