

GEORGE E. WEEMS MEMORIAL HOSPITAL

GOVERNING BODY MEETING MINUTES

JUNE 24, 2010

Members Present: Gayle Dodds, Chairman; Curt Blair, Vice Chairman; Paul Marxsen; Nick Yonclas; Margie Solomon

Members Absent: Tammi Hardy, Secretary; Stephen Miniati, MD

Staff Present: Charles Colvert, CEO; Kim Davis, CFO; Beth Blair, PR/ Foundation; Becky Gibson, CNO; Ginny Griner Director of HR/Med Staff/ Volunteers; Heather Guidry, Administrative Assistant

Others Present: Paula Fortunas, President, CEO TMH Foundation; Jason Moore VP, COO TMH

TOPIC	REPORT/FINDINGS/CONCLUSIONS	RECOMMENDATION/ACTION
Call to Order- Gayle Dodds, Chairman	<ul style="list-style-type: none">The meeting was called to order at 12:30pm by Gayle Dodds.	
Approval of Minutes	<ul style="list-style-type: none">May 27 2010 Governing Board minutes reviewed individually.	<ul style="list-style-type: none">Gayle Dodds made a motion to approve the minutes, seconded by Marjorie Solomon. Motion approved unanimously.
Finance Committee Report (see attached)- Paul Marxsen	<ul style="list-style-type: none">A/R Management Finance Report reviewed. Hospital collections for the month of May were \$329,000.The hospital is switching billing companies from Pioneer to ARX effective July 1, 2010.Monthly Stats were reviewed. Statistics continue on a monthly trend for the majority.	

	<ul style="list-style-type: none"> • We are beginning to see some St. James admissions. • Financial Statements reviewed. Income still difficult. Expenses are being kept as low as possible. We have a \$200,000 deficit in gross income from what was predicted by the budget. We have essentially made this up by cuts. There are still a lot of unknowns (BP issue). • February and March sales tax receipts were \$142,000. • Feasibility study for USDA loan still in process. • Will begin budgeting process during meeting next Tuesday. • Ambulance service out for bid by Franklin Co. • Proposal to Board to purchase a 4 Slice CT scanner to be located inside the hospital. Having problems with current CT scanner. Cost is \$237,000. There is a 3 month ship time which will allow time for needed renovations within the hospital. Sales tax money is available for purchase. Both the Weems Governing Board and the Franklin County Board of Co. Commissioners must approve proposal before purchase. • Approval of Finance Committee Minutes requested. 	<ul style="list-style-type: none"> • Loan application will be filed by the end of this month. • Motion to approve request for CT scanner made by Nick Yonclas, seconded by Curt Blair. Motion approved unanimously. • Motion to approve request made by Curt Blair, seconded by Paul Marxsen. Motion approved unanimously.
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<p>County Update</p>	<ul style="list-style-type: none"> • Update is unavailable. Mr. Pierce was unable to attend today's meeting. 	
<p>TMH Report- Jason Moore, Vice President/ Chief Operating Officer of TMH</p>	<ul style="list-style-type: none"> • Mr. Colvert introduced Jason Moore, COO of TMH. • Several TMH projects include: <ul style="list-style-type: none"> ➤ Totally comprehensive cancer center to open around Dec 2010 ➤ Ambulatory surgery center to be open around Feb 2011 ➤ TCC building a Health Education Center finished around April 2011 ➤ Renovation of 3rd floor nursing units to be completed within the next 9 months. • TMH is reviewing the impact that they believe Health Care reform will have on the hospital, as well as reimbursement changes after Medicare and Medicaid cuts. • One of the biggest issues that will present to all of us is the <u>“Paper Performance Issue”</u> =unless quality scores and pt satisfaction scores meet up to a certain standard, Mcr reimbursement will be further reduced. This is an issue that is driving all hospitals in the U.S. TMH is very keenly aware and is being very careful to stay on top of this issue. • Paula Fortunas discussed the partnership of TCC with TMH. Also discussed history of fundraising and funding of the Health Education Center and equipment. • The opportunity of shared clinical rotations between TCC, TMH and Weems discussed. 	

<p>Foundation Report- Paula Fortunas, President/CEO of TMH Foundation</p>	<ul style="list-style-type: none"> • Paula Fortunas’ recommendations at the recent Weems Healthcare Foundation Meeting were discussed. • New IRS regulations for non-profit organizations reviewed. • Foundation Officers were elected at last meeting. They are as follows: <ul style="list-style-type: none"> ➤ Rachel Chesnut, Chairman ➤ Gayle Dodds, Vice-Chairman ➤ David Cox, Secretary assisted by Heather Guidry ➤ Cliff Butler, Treasurer ➤ Harry Arnold, Fundraising Chairman • Foundation has developed 4 committees: <ul style="list-style-type: none"> ➤ New Facility ➤ Wellness and Outreach ➤ Education ➤ Technology • All committees will meet prior to the next full Foundation meeting. 	
<p>CEO Report- Charles Colvert, CEO</p>	<ul style="list-style-type: none"> • Becky Gibson has accepted the interim position as CNO. 	
<p>CNO Report- Becky Gibson, RN CNO</p>	<ul style="list-style-type: none"> • ED Door to Disposition time reviewed. • Becky is actively interviewing and recruiting RNs. • July preliminary schedule left 32 shifts to fill, staff is working together to fill those shifts. Only 7 shifts left available. This will increase cost, but will hopefully only last around a month to 6 weeks. • Traveling nurses may be used if needed. Cost and process of using traveling nurses reviewed. 	

	<ul style="list-style-type: none"> • Concern for patient safety due to decreased nursing staff. • Planning to increase PRN Pool for LPN and RNs. 	
PI/ Risk Management	<ul style="list-style-type: none"> • Becky requests approval from Board to fill the internal Risk Manager position. • Kim Adams RN, LHRM will be out of the country from 07-07-10 to 07-21-10. Laura Meese RN, LHRM will be our risk manager during this time period. 	<ul style="list-style-type: none"> • Motion to approve request made by Paul Marxsen, seconded by Marjorie Solomon. Motion carried unanimously.
Old Business	<ul style="list-style-type: none"> • Clinic update: 1st building walkthrough is next Wednesday afternoon at 2pm. • New Hospital plans are on Mr. Colvert's wall. Looking at \$14 Million for new construction. All clinical area will be new. 	
New Business	<ul style="list-style-type: none"> • CSS (an oil cleanup company) wants us to provide a EMS and Paramedic 24/7 in Carrabelle. • Eagle SWS has also met with Colvert. He wants to staff a medical unit and a paramedic to ride on a boat and a paramedic walking the beaches. • Butch Baker is with a company that states will be our liaison for medical services provided. • Discussed recommendation to work on BP compensation for loss of hospital income/ increase in hospital expenses due to oil spill: 	<ul style="list-style-type: none"> • We do not have the needed personnel to fulfill these requests. We will be working with surrounding counties to find staffing. • Curt offered to begin BP claim process. Chairman

	<ul style="list-style-type: none"> ➤ Oil Spill will reduce ability to obtain staff, maintain tourism. This will reduce the tax sales receipts. ➤ Future loss of income due to oil spill may affect our ability to obtain USDA loan. ➤ City council has instructed Weems to obtain claim # and get in claims process. Hospital needs to begin documenting what would be in claim and should build the claim as it happens. Claim forms are already available ➤ Jason Moore, TMH recommends beginning claim process also. <ul style="list-style-type: none"> • Community mental health in regards to oil spill was discussed. • The Quality Committee and the Personnel Committee did not meet this prior month. The Med-Staff meeting has been rescheduled and will meet next week. 	<p>agrees and requests he go ahead and starts. Bp will contact us after claim # is obtained.</p> <ul style="list-style-type: none"> • Beth Blair will be attending the 1st Community Health and Wellness meeting sponsored by Franklin's Promise.
Adjourn	<ul style="list-style-type: none"> • Meeting adjourned at 1:44pm. 	<ul style="list-style-type: none"> • Next Governing Board meeting will be held July 29 at noon.

Respectfully submitted,

Heather Guidry
Administrative Assistant

Date