

GEORGE E. WEEMS MEMORIAL HOSPITAL GOVERNING BODY | 2011

Meeting Minutes February 24, 2011

Board Members Present: Paul Marxsen Chair; Curt Blair, Vice-Chair; Margie Solomon; Nick Yonclas; Gayle Dodds

Board Members Absent: Stephen Miniati, MD; Tammi Hardy

Staff Members Present: Charles Colvert, CEO; Kim Davis, CFO; Ginny Griner, HR/ Med-Staff Director; Cindy Drapal, CNO; Heather Guidry, Administrative Assistant

Guests Present: Geri Forbes, TMH Liaison; County Commissioner Pinki Jackal; Jay Abbott, SGI Fire Department; Steve Fling, Alligator Point Fire Department

TOPIC	REPORT/FINDINGS/CONCLUSIONS	RECOMMENDATION/ACTION
Call to Order- Paul Marxsen	<ul style="list-style-type: none"> • Meeting called to order at 12:15pm 	
Approval of Minutes- Paul Marxsen	<ul style="list-style-type: none"> • January 28, 2011 minutes reviewed. Mrs. Dodds motioned for approval, seconded by Mrs. Solomon 	<ul style="list-style-type: none"> • Minutes approved unanimously.
TMH- Geri Forbes Gayle Dodds	<ul style="list-style-type: none"> • Mrs. Dodds attended the TMH Governing Board meeting as our liaison <ul style="list-style-type: none"> ➤ Reviewed Senate bill proposal: <ul style="list-style-type: none"> ▪ 5% cut to Medicaid across the board as well as deletion of the Medicaid for Aged and Disabled (MEDS-AD) by June 30. ▪ Conversion of Medicaid to managed health care by June 30 ▪ Primary care reimbursement increase to Medicare rates. No increase for specialist. ➤ HMO Capitation methods reviewed. ➤ Gov Scott wants to cut \$400 million in healthcare coverage. TMH anticipates a loss of \$10 million. Mayo may see a cut of \$155 million and could bankrupt. ➤ BCBS is looking into going into Medicaid as well as Medicare. If they do it will be 5 year contract ➤ TMH inpatient numbers are good. Surgery cases are down due to 	

GEORGE E. WEEMS MEMORIAL HOSPITAL GOVERNING BODY | 2011

	<p>the new surgery center.</p> <ul style="list-style-type: none"> • TMH Cancer Center opening discussed. • TMH Transition Center discussed. <ul style="list-style-type: none"> ➤ The Transition Center is a new facility created by TMH, in partnership with Capital Health Plan, to provide follow-up care to certain patients after they leave TMH. This includes patients who can't see a physician as quickly as needed; patients who don't have a physician and patients who don't have insurance. Types of the services offered may include help with filling prescriptions, lab work, arranging rehabilitation services, and connecting patient with other agencies that may be able to provide assistance. Includes partnership for Agency on Aging. 	
Plant Operations Craig Gibson	<ul style="list-style-type: none"> • Annual presentation of Comprehensive Emergency Plan. <ul style="list-style-type: none"> ➤ EOC has approved and signed. ➤ Board approval is now requested. If approved let Mr. Gibson know next month. 	<ul style="list-style-type: none"> • Board approval is requested. Revisit at next month's meeting.
County Update Commissioner Jackal	<ul style="list-style-type: none"> • Comm. Jackal plans to begin attending the Governing Board meetings. • County Commissioners approved all contracts with the architect, subcontractors and BDK firm. • Comm. Jackal offered to carry any new issues to the commissioners for next Tuesday's meeting. 	
Foundation Rachel Chesnut	<ul style="list-style-type: none"> • Meet and greet reception for Johnny Tillotson is this Saturday. Tickets are \$25 and all proceeds will benefit the general Foundation fund. • Division of Cultural Affairs /State of Florida asked Weems Arts in Medicine program to host the Tillotson concert in preparation of Tillotson's induction to the 2011 Florida Artist Hall of Fame. • Tom Brocato resigned this past weekend. 	
Med Staff Ginny Griner	<ul style="list-style-type: none"> • Med Staff privilege requests: <ol style="list-style-type: none"> 1. Dr. Conrad requests active to courtesy privileges 2. Dr. Adamcryk requests active to courtesy privileges 3. Dr. Backerman requests new courtesy privileges 	<ul style="list-style-type: none"> • Motion for MedStaff changes unanimously approved.

GEORGE E. WEEMS MEMORIAL HOSPITAL GOVERNING BODY | 2011

	<p>2. Auditors playing a role in making adjustments in financial statements. Letter in packet from auditors. While this is a citable issue, it is not a substantial problem.</p> <p>3. Findings positive. Auditors pointed out hospital operating at costs less than budgeted.</p> <p>Motion to approve receipt of audit: Mrs. Dodds motioned for approval, seconded by Mr. Yonclas.</p> <ul style="list-style-type: none"> • Financial Statements reviewed with the Board members. <ul style="list-style-type: none"> ➤ Mrs. Davis, Mr. Blair and Mr. Colvert are in the process of revising financial statements for future board presentation. • TMH invoice approval: Mrs. Dodds motioned for approval, seconded by Mrs. Solomon • Comm. Jackal recommended increased signage for the Carrabelle Clinic. Mr. Colvert has made an arrangement for sign placement on Mr. Butler's land. Comm. Jackal would like an additional sign in Lanark. • Comm. Jackal states the county can distribute flyers for the clinic. <ul style="list-style-type: none"> ➤ Discussed contacting Paul Parker regarding including flyers in rental packets. • Federal mandate for Electronic Health Records (E.H.R.) discussed. <ul style="list-style-type: none"> ➤ A complete presentation will be made by Blue Manta at the next Finance Committee meeting. • Motion to approve 02/21/2011 Finance Committee minutes: Mrs. Dodds motioned to approve, seconded by Mrs. Solomon. 	<ul style="list-style-type: none"> • Payment of TMH invoice approved unanimously. • Mr. Pierce to provide information regarding • Mrs. Guidry to provide Clinic flyers/ brochures to Comm. Jackal. • The Finance Committee will return to board with recommendation for implementation of E.H.R. • Minutes accepted as written.
<p>Quality Committee Nick Yonclas</p>	<ul style="list-style-type: none"> • Mrs. Drapal is working to improve the reporting system from board committees to the board. • Improvement to pharmacy services discussed. <ul style="list-style-type: none"> ➤ TMH Pharmacy evaluation reviewed. ➤ Weems Medical Center East's Clinic license for medications is in process. Should have license by next Tuesday. 	

GEORGE E. WEEMS MEMORIAL HOSPITAL GOVERNING BODY | 2011

	<ul style="list-style-type: none"> • Community EMS Advisory Committee <ul style="list-style-type: none"> ➤ In the process of establishment ➤ Mrs. Drapal and Mr. Andrews (EMS Director) are working on Standard Operating Procedures for the ambulance service. TMH made an assessment and is assisting in the process. ➤ Comm. Jackal suggests that an advisory board would improve communication with the public. ➤ Mr. Colvert wants to see the paramedics involve the ER physicians in decision making. This is a requirement of the new physician group. ➤ Mrs. Drapal is working with TMH to obtain grant funding for transport services. • Mission statement: Board reviewed the proposed hospital mission statement: “Our mission is to improve the health status of the residents and visitors to Franklin County, by providing quality, compassionate, cost effective and convenient health care through community leadership and in collaboration with other healthcare organizations which serve our communities.” <ul style="list-style-type: none"> ➤ After approval of mission statement, will progress to vision statement and values. ➤ Foundation will structure their mission statement after the hospital’s mission statement has been approved. Motion to approve the mission statement: Mrs. Dodds motioned to approve, Mrs. Solomon seconded. • Motion to approve Quality Committee minutes: Mrs. Dodds motioned to approve, seconded by Mrs. Solomon. 	<ul style="list-style-type: none"> • Mission Statement approved unanimously. • Mission statement will be presented to the County Commission for approval. • Mrs. Dodds will present the hospital’s mission statement to the Healthcare Foundation after approval. • Minutes accepted as written.
<p>CNO Report Cindy Drapal</p>	<ul style="list-style-type: none"> • Once the mission statement is approved, it will play a part in patient satisfaction and move to patient- centered care. • Executive summary of TMH Director of Pharmacy discussed • Restructuring of the Quality Assessment/ Performance Improvement Committee. Will be establishing a Safety Committee. 	
<p>Risk Management Cindy Drapal</p>	<ul style="list-style-type: none"> • Fourth Quarter Risk Management Summary report presented. No questions were presented from the Board members. 	<ul style="list-style-type: none"> • Risk Management Summary will be reported to the board once a quarter.

<p>CEO Report Chuck Colvert</p>	<ul style="list-style-type: none"> • Personnel Committee will meet next week. Discussion will include scholarship/loan applicants. • New to the Chaplain program: Rev. Mike Whaley from SGI. • Have just signed contract with Capital Health Plan. CHP could not have HMO in our county without a participating hospital. CHP was rated #1 last year in pt satisfaction services. This contract will allow the hospital to offer CHP to employees. Now opens county employers to offer employees CHP. Probable availability will be January 2012. Weems Clinic is signed on with the hospital contract. • Changing ER physician groups. Have not signed contract as of yet • Broadband alliance has engaged FSU regarding a policy on how to handle. Future of hospital depends on telemedicine and will need broadband. There is a meeting regarding broadband today at 9am in Marianna. Mr. Colvert was unable to attend, but sent a representative. • The decision has been made to change the physician in the clinic. His contract runs out in august. • CEO position replacement: <ul style="list-style-type: none"> ➢ Mrs. Dodds has received the job description from TMH H.R. ➢ TMH will interview the applicants first. ➢ Mr. Blair requests 3 candidates for the board to choose from. ➢ Mrs. Dodds requests a flyer on the job description for Board approval. Mr. Marxsen recommends emailing the job flyer to all board members for review and approval. ➢ Mr. Colvert will not leave without a CEO in place 	
<p>Old/New Business</p>	<ul style="list-style-type: none"> • Mr. Fling discussed previous confusion regarding landing zones. The new EMS Director did address and solve the problem immediately. <ul style="list-style-type: none"> ➢ Clinic landing zone is being FFA certified. • Mr. Abbott has invited Weems EMS Director to attend Firefighters meetings. • Communications Committee <ul style="list-style-type: none"> ➢ Next meeting march 8th 6pm on Lanark firehouse ➢ Mr. Abbott is working with First Communications out of Tallahassee. • Mr. Colvert discussed need for dispatchers trained in healthcare dispatch. There are state funded formal training programs for this. Class is 340 hours. Comm. Jackal requests Mrs. Drapal find information on EMD grant 	

GEORGE E. WEEMS MEMORIAL HOSPITAL GOVERNING BODY | 2011

	<ul style="list-style-type: none">• Next 911 Communications Group meeting is March 9 at 9am• Mr. Fling states that 4 residents of Alligator Point are in EMT class now. Looking forward to working with Weems.	
Adjournment	<ul style="list-style-type: none">• Adjourned at 2:20 pm.	<ul style="list-style-type: none">• Next Governing Board meeting is scheduled for 03/31/11.

Respectfully Submitted,

Heather Guidry
Administrative Assistant