

GEORGE E. WEEMS MEMORIAL HOSPITAL GOVERNING BODY | 2011

Meeting Minutes
March 31, 2011

Members Present: Paul Marxsen Chair; Tammi Hardy Secretary; Margie Solomon; Nick Yonclas; Gayle Dodds; Stephen Miniati MD; Charles Colvert CEO

Members Absent: Curt Blair Vice Chair

Staff Present: Cindy Drapal CNO; Kim Davis CFO; Ginny Griner HR/MedStaff Director; Heather Guidry Recorder

Guests Present: Kim Needham Blue Manta; Geri Forbes TMH Liaison; Alan Pierce County Liaison; County Commissioner Pinki Jackal; Jay Abbott, SGI Fire Chief

TOPIC	DISCUSSION	PLAN / ACTION
Call to Order	<ul style="list-style-type: none"> • Meeting called to order at 12:00pm 	
Electronic Health Records	<p>Presentation of Electronic Health Records made by Drapal and Needham.</p> <ul style="list-style-type: none"> • Vendors in consideration: <ul style="list-style-type: none"> ➤ Cerner ➤ CPSI <p>Both vendors approved by appropriate government agency</p> <ul style="list-style-type: none"> • Major areas of consideration: <ol style="list-style-type: none"> 1. clinical processes: ease of use & customization, 2. interoperability (ER, OP, clinic integration) 3. financial management/ reporting 4. ongoing support/ customer service 5. cost 6. infrastructure and data management • Implementation timeline reviewed. <ol style="list-style-type: none"> 1. May 2011-vendor selection and contract execution 2. July 2011-complete hardware selection 3. January 2012-installation, customization & training 	<p>Plan:</p> <ol style="list-style-type: none"> 1. Discuss approximate cost at individual committees, and then bring to Governing Board. 2. Next committee presentation is the Quality committee, scheduled for April 14th. All board members invited to attend.

	<ul style="list-style-type: none"> 4. February 2012-implementation, compliance auditing 5. April 2012-begin 90 day attestation period 6. July 2012-attestation to CMS <ul style="list-style-type: none"> • Cost of system discussed. <ul style="list-style-type: none"> 1. Possible to finance product then pay back loan with Medicare reimbursements. We will still be responsible for 25% of cost. 2. Meaningful use for the Medicare EHR Incentive Program discussed. 	
Approval of minutes	<ul style="list-style-type: none"> • February minutes reviewed. 	<p>Action: Motion to approve 02-24-11 minutes made by Solomon, second by Yonclas. Minutes approved unanimously.</p> <p>Plan: Forward minutes to all Board members at least 1 week prior to next meeting.</p>
County Update	<ul style="list-style-type: none"> • Pierce discussed AHCA and the cigarette tax. This does not involve Weems. 	
TMH Update	<ul style="list-style-type: none"> • Discussed Accountable Care Organizations • Discussed the impact of the Governor’s Executive order regarding For Profit LIPP reimbursement. 	
Foundation Update	<ul style="list-style-type: none"> • Vacancies on Foundation board: the Foundation trustees will be discussing prospective new members at the next Foundation meeting. 	<p>Plan: Chesnut will bring the recommended prospective members to the Governing Board for approval</p>
Finance Committee Report	<ul style="list-style-type: none"> • TMH invoice approval needed. • In-House billing: reviewed benefits, cost, and plan 	<p>Action: Motion to approve TMH invoice made by Dodds, second by Solomon. TMH invoice payment approved unanimously</p> <p>Plan: Present to Governing Board when more details are available.</p>

	<ul style="list-style-type: none"> • ARX billing company moved \$1.6 million to collections, many in error. • Financial reports reviewed • Discussed chosen recipients for Weems Scholarship/ Loan Repayment Program <ol style="list-style-type: none"> 1. Howard Wesson (education goal: Paramedic) 2. Brandon Lashley (education goal: EMT) • Proposed policy changes presented for approval <ol style="list-style-type: none"> 1. Sick Leave 2. Conduct and Behavior 	<p>Plan: Direct billing inquiries to admission clerks. One person in the business office is in direct contact with ARX.</p> <p>Action: Abbott to contact applicant, McClean.</p> <p>Action: Dodds made motion to approve policy changes as presented. Yonclas seconded. Motion approved unanimously.</p>
CNO Report	<ul style="list-style-type: none"> • Recent AHCA surveys reviewed. <ol style="list-style-type: none"> 1. Hot water 2. Infection Control • Board approval requested on the following new and revised policies: <ol style="list-style-type: none"> 1. Alleged Abuse/ Neglect/ Exploitation 2. Fall Prevention 3. Hand hygiene 4. Pt Identification 5. Restraints 6. Reporting of Occurrences • Board approval requested on Disaster Plan as presented at last meeting. 	<p>Plan:</p> <ol style="list-style-type: none"> 1. Drapal is implementing new infection control education and Handwashing policy. 2. Gibson, POD is addressing hot water problem. <p>Action: Motion to approve policies made by Miniati, second by Yonclas. Policies approved unanimously.</p> <p>Action: Motion made by Dodds to approve, second by Hardy. Disaster Plan approved unanimously.</p>

	<ul style="list-style-type: none"> • “Smoke Free Campus” <ol style="list-style-type: none"> 1. TMH policy presented to Jackal. 2. Discussion regarding “campus” being inclusive off ambulance stations 3. Request made that Comm. Jackal take plan to County Commission. 	<p>Action: Motion made by Dodds, second by Yonclas to present “Smoke Free Campus” to County Commission via Comm. Jackal. Motion approved unanimously.</p>
CEO report	<ul style="list-style-type: none"> • EMS Advisory Council <ul style="list-style-type: none"> ➤ Council will consist of 7 members: <ol style="list-style-type: none"> 1. 1st responder: Abbott 2. EMS Medical Director: Miniat MD 3. EMS Director: Andrews EMT-P 4. Weems CNO: Drapal 5. City Police Dept: Officer Croom 6. Dispatcher:_____ 7. Sheriff Office:_____ • Discussed new ER physician group and the issue with hospitalist program • Physical Therapy <ol style="list-style-type: none"> 1. Brocato resigned 2. Have 2 proposals from PT groups • Working on contract with Shuler for Physician Recruitment. • CT Scanner <ol style="list-style-type: none"> 1. Stand Up review with AHCA, modifications made per AHCA request. 2. Demolition pending return of Infection Control report to AHCA • Received \$150,000 settlement from 2010 Cost Report. Expect two reviews within the next 2 years (one desk review and one full audit review) 	<p>Plan: Schedule first EMS Advisory Council when two empty slots are filled.</p> <p>Plan: Colvert to discuss with Dr. Deverjnay on Wednesday.</p> <p>Plan: Invest settlement money until reviews are processed.</p>

	<ul style="list-style-type: none"> • USDA: Working with BD&K national auditing firm for required third party cost report. Conference call scheduled next week to finalize. • Working with Shuler on lawsuit from previous radiology group. • CEO position <ol style="list-style-type: none"> 1. 50 applicants with response time still open. 2. Applicants interviewed by TMH. TMH will forward 3 to 4 candidates to Board for approval. If the Board does not approve who TMH offers, the process will begin again. 3. Forbes has agreed to step in as interim CEO if Colvert must leave before the application process is complete. • Specialty Physicians <ul style="list-style-type: none"> ➤ Dr. David Dixon of North Fl Women’s Care will begin seeing patients at the Carrabelle Clinic May 13. 	
Adjournment	<ul style="list-style-type: none"> • Meeting adjourned at 1:32pm. 	