

Members Present: Paul Marxsen, Chair; Gayle Dodds, Vice-Chair; Tammi Hardy, Secretary; Nick Yonclas; Jim Bachrach; Marjorie Solomon; Stephen Miniati MD; Davie Lloyd, CEO
Staff Present: Cindy Drapal CNO; Buddy Mathes, Controller; Ginny Griner HR/ MedStaff Coordinator; Heather Guidry Administrative Assistant
Guests Present: Rachel Chesnut, Weems Foundation President; Alan Pierce, County Liaison

TOPIC	DISCUSSION	ACTION
Call to Order	The meeting was called to order at 12:12.	
Approval of Minutes	<ul style="list-style-type: none"> • August 25, 2011 Governing Board minutes presented and reviewed. • Per page 4 of the minutes, "...Finance Committee and CEO interview for CFO/Controller position. Will return with recommendation to BOD in the form of a special meeting". <ul style="list-style-type: none"> ➤ It was the responsibility of Finance Chair to inform BOD of decision; however, there was an unintentional oversight. Dodds planned to inform the BOD via email and simply forgot. ➤ Per Marxsen: The position of controller is operational and falls under the CEO, and is not a position that falls under the governance of the BOD. Marxsen was absent from the 08-25-11 meeting and would not have allowed the process to return BOD with the recommendation. ➤ Per Bachrach: Group had decided as a board to be informed before the hiring of the controller due to the sensitivity of the position. ➤ Marxsen does have documentation of both in-house and outside ads for availability of controller position. 	Motion made by Bachrach to approve minutes as presented, second by Dodds. Motion carried unanimously.

<p>County Report</p>	<ul style="list-style-type: none"> • County Commissioners request a representative from Weems BOD, hospital and TMH to appear 10-18-11 at 10am. <ul style="list-style-type: none"> ➤ Want to discuss the hospital’s revenue stream, expenditures, cash flow and urgent care clinic. ➤ Per Dodds, Pierce to inform the commissioners that Mark O’Bryant, President and CEO of TMH will be present on the 18th. • Dr. Chapman announced the closing of the Carrabelle Health Department yesterday. • Request to Pierce to distribute minutes to the County Commissioners as there has been a complaint that they are not receiving the information. 	<p>No Action Required.</p>
<p>Foundation Report</p>	<ul style="list-style-type: none"> • Joseph Farrell was accepted by the Foundation as a new member. Approval request to BOD. • Assistance of board members requested for the Seafood Festival booth. 	<p>Motion made by Bachrach to approve J Farrell, second by Solomon. Motion carried unanimously. Hardy excluded from vote due to her relationship with Farrell.</p>
<p>Personnel Committee Report</p>	<p>Policies</p> <ul style="list-style-type: none"> • The following policies were presented for review and approval: <ol style="list-style-type: none"> 1. Sick Leave Policy <ul style="list-style-type: none"> ➤ Addition of verbiage, “Any accrued sick leave will be forfeited upon the submission of an employee’s resignation”. 2. Holiday Policy <ul style="list-style-type: none"> ➤ Addition of the verbiage, “Any deviations from the above policy must have written administrative approval”. 	<p>Motion made by Yonclas to accept the two policies as presented, second by Hardy. Motion carried unanimously.</p>
<p>TMH Report</p>	<p>Dodds:</p> <ul style="list-style-type: none"> • Attended TMH BOD meeting. • TMH is spending \$7 million this fiscal year with Cerner to 	

	<ul style="list-style-type: none"> • upgrade its electronic medical record. • O’Bryant signed contract with Board of Trustees at TMH for the next 12 years. • Bay Medical may go from “not for profit” status to “for profit” status. <p>Forbes:</p> <ul style="list-style-type: none"> • Continuing effort to bring specialty physicians to the rural market. Talking with Dr. Stockwell in recruitment of physicians. • Has been talking with area hospital administrators regarding forming a consortium. Lloyd agrees and states that she is doing the same on a much smaller scale here. 	
CNO Report	<p>Pt Satisfaction</p> <ul style="list-style-type: none"> • Emergency Department Survey results from August reviewed. • An overall increase in negative responses was noted. This is potentially related to poor employee morale as a result of low census de-staffing. This has been addressed at the Department Managers’ meeting. • Low census in August • In-Patient surveys were not sent out for the past two months. This has been corrected. Drapal will gather information and present at the next meeting. 	
CEO Report	<p>ERX</p> <ul style="list-style-type: none"> • In litigation with ERX • Decision was made by previous administrator to stop paying ERX. • The contract required ERX to be notified of any breach in writing and given 60 days to correct. If correction unsatisfactory at the end of 60 days, then contract could be terminated. Administration terminated the contract without 60 	<p>Motion made to ratify the resolution with ERX by Dodds, second by Yonclas. Motion carried unanimously. Dr. Miniati excluded from vote as he was an employee of ERX.</p>

	<p>days written notice because of ongoing unresolved quality concerns over care provided by ERx physicians. Additionally, nonpayment allowed for them to say we had breached the contract.</p> <ul style="list-style-type: none"> • After negotiation, final settlement was made for \$280,000. The amount of \$246,000 was included in that settlement for services rendered . <ul style="list-style-type: none"> ➤ Structured with \$50,000 paid by September 3, 2011. Payments will be \$20,000 by the 23rd of each month, with the last month's payment being \$30,000. <p>Staffing Matrix</p> <ul style="list-style-type: none"> • Staffing matrix discussed at last BOD meeting is still in development. <ul style="list-style-type: none"> ➤ In health care, nursing has been using staffing matrixes to staff according to patient census and acuity. A matrix has been in use at Weems in the nursing department for a year. In order to create consistency, a staffing matrix is in development for all departments within the hospital. <p>Southland</p> <ul style="list-style-type: none"> • Have entered into final agreement. • In the hospital, we pay a stipend each month to Southland for physician services and Southland will bill the pro fees. This provides a shared responsibility and significantly decreases the cost to operations at the hospital. • The hospital will continue to bill for services rendered at WMCE. • Agreement in place for the hospital effective November 1st. • Agreement in place for the clinic effective October 1st. 	
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	<p>Strategic Plan</p> <ul style="list-style-type: none"> • Workshop is scheduled for October 17 at 10am. BOD and Administrative staff in attendance. <ul style="list-style-type: none"> ➤ Lloyd will meet with individuals if unable to attend should they desire. • Will bring finalized plan to BOD for approval. <p>Finance</p> <ul style="list-style-type: none"> • Pioneer <ul style="list-style-type: none"> ➤ Pioneer will be acting as a consultant to the Finance department for next 2 months. They will be available for consulting services for next 10 months, as needed, on an hourly basis. ➤ Solomon brought up concern regarding Pioneer’s past history with WMH and poor revenue management. Per Lloyd, Pioneer has been retained in a consultant mode only and has not been contracted to provide revenue cycle management. • Medicare Reimbursement <ul style="list-style-type: none"> ➤ Miniat concerned with possible changes from Medicare in regards to payments to Critical Access Hospitals. ➤ Recommends staying in touch with representatives. Lloyd offered to draft a letter to representatives for BOCC to sign individually. Pierce requests a copy of the draft, so he can present to the commissioners. <p>Weems Medical Center East</p> <ul style="list-style-type: none"> • Current provider staffing is locum tenums. • Starting Monday, Southland will be staffing the clinic with a permanent mid-level provider. Conrad will be the supervising 	
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	<p>physician.</p> <ul style="list-style-type: none"> • Hospitalist services will be provided by Southland’s ER providers. • A registered nurse will be the office manger starting next month. 	
Old Business	<p>Monthly BOD meeting time</p> <ul style="list-style-type: none"> • Consideration for time change to 3:30pm 	<p>Motion to approve time change by Bachrach, second by Dodds. Motion carried unanimously.</p>
New Business	<p>No new business to address.</p>	<p>No action required.</p>
Adjournment	<p>Meeting adjourned at 1:23p.m.</p>	