

January 5, 2012

Members Present: Tammi Hardy, Interim Chair, Secretary; Nick Yonclas; Marjorie Solomon; Jim Bachrach; Pat Conrad, MD; Cynthia Drapal CAO, CNO

Staff Present: Steve Lanier, Controller; Ginny Griner HR/ MedStaff Coordinator; Heather Guidry Administrative Assistant; Donna McCoy, Nurse Manager

Guests Present: Reverend Dr. John Sink; Rachel Chesnut, Weems Foundation President; Noah Lockley, County Commissioner; Geri Forbes, TMH Regional Development Administrator; Homer McMillan; Deborah Huckeba; Duffie Harrison

TOPIC	DISCUSSION	ACTION
Call to Order	<ul style="list-style-type: none"> The meeting was called to order at 10:09 am. 	
Approval of Minutes	<ul style="list-style-type: none"> BOD minutes from December 1, 2011 and December 15, 2011 presented and reviewed. 	<ul style="list-style-type: none"> Motion to approve minutes as presented made by Bachrach, second by Yonclas. Motion carried unanimously.
County Report	<ul style="list-style-type: none"> County report postponed until next meeting per Comm. Lockley. 	<ul style="list-style-type: none"> No action required.
TMH Report	<ul style="list-style-type: none"> TMH is arranging for a Regional Hospital Administrators meeting. Seven hospitals will be involved. Goal is to build relationships between hospitals that will allow for joint sharing of resources and will ensure that an infrastructure is in place to help community members remain in their local hospitals as appropriate. 	<ul style="list-style-type: none"> No action required.
Foundation Report	<ul style="list-style-type: none"> The Foundations' 2nd annual Roast & Toast fundraising event will be held this Saturday on January 7, 2012. The event will include pork dinners, a cooking competition and a silent auction. 	<ul style="list-style-type: none"> No action required.

<p>CNO Report</p>	<ul style="list-style-type: none"> • Weems ER Transfer Data for 2011 presented. <ul style="list-style-type: none"> ○ 46% of ER transfers go to Leon Co. 48% of transfers go to Bay Co. ○ Top reasons for transfers include advanced cardiac care and surgical evaluations. • Overall Patient Satisfaction Scores for 2011 presented. <ul style="list-style-type: none"> ○ Earlier in the year, measurements were of both “satisfied” and “very satisfied”. Now only the “very satisfied” are included. ○ November respondents who were very satisfied: Inpatient 80.22% ER 81.81% ○ Department Managers receive a more detailed compilation of data. The information is also posted on the employee bulletin board and physicians receive the same information at their Medical Staff meetings. The information is used to address opportunities for improvement. ○ Hardy requests a copy of the surveys. ○ Bachrach requests the number of respondents be included on the report. 	
<p>CAO Report</p>	<ul style="list-style-type: none"> • Indigent/ Poverty Care Policy and Procedure presented for approval <ul style="list-style-type: none"> ○ Qualification for financial assistance can now be determined in-house ○ Sliding fee is based on Federal Poverty guidelines ○ Financial Counselor can assist with the Indigent/ Poverty Care application, as well as the Medicaid application 	<ul style="list-style-type: none"> • Motion made by Solomon to approve the Indigent/ Poverty Care P&P, second by Yonclas. Motion carried unanimously.

	<ul style="list-style-type: none"> • Financial Update <ul style="list-style-type: none"> ○ Critical Access Hospital Financial Indicators Report presented and reviewed. ○ Steve Lanier introduced as new Controller for hospital • Board Education <ul style="list-style-type: none"> ○ Role of Today’s Board presented and reviewed. 	
<p>Old Business/ New Business</p>	<ul style="list-style-type: none"> • Leadership succession <ul style="list-style-type: none"> ○ Recommendation made by Drapal that the BOD’s medical staff representative becomes a non-voting member. To maintain an odd number of voting members, this change would necessitate an increase of voting members by one additional member at-large. ○ Duffie Harrison, Deborah Huckabe, and Homer MacMillan expressed interest in serving as members of the hospital’s governing board of directors. 	<ul style="list-style-type: none"> • Motion made by Yonclas, second by Bachrach to carry to the BOCC the following recommendation for changes to the Weems Governing Body Bylaws: <ol style="list-style-type: none"> 1. Change the representative of the hospital medical staff to serve as an ex officio, non-voting member of the Weems Governing Board 2. Increase the number of board members by one additional “at-large” member to allow maintenance of seven voting members.
<p>Adjourn</p>	<ul style="list-style-type: none"> • Meeting adjourned at 5:00 pm. 	