

**Members Present:** Tammi Hardy, Chair; Jim Bachrach, Vice-Chair; Duffie Harrison, Secretary; Nick Yonclas; Homer McMillan; Robert Davis; Deborah Huckeba; Patrick Conrad M.D.; Cynthia Drapal CAO, CNO

**Staff Present:** Steve Lanier, Controller; Ginny Griner HR/ MedStaff Coordinator; Heather Guidry Administrative Assistant/ Recorder

**Guests Present:** Commissioner Pinki Jackel

Call to Order Meeting called to order at 3:00pm.

Following the incident regarding crowd control on May 2, 2012, the following action plan was developed. For future situations:

- Admissions staff has been instructed to call the Administrator On-Call; previously this was only assigned to the nursing house supervisor.
- Admissions staff has been instructed to direct waiting families to the chapel and to open the front lobby as needed for congregation.
- Conrad will notify the ED physicians to call the Administrator On-Call for crowd control.
- Drapal will contact Bobby Varnes and instruct him that police officers should contact the Administrator On-Call in situations where the police officer feels uncomfortable

Adjournment Meeting adjourned at 4:40pm.