

Members Present: Tammi Hardy, Chair; Jim Bachrach, Vice-Chair; Duffie Harrison, Secretary; Homer McMillan; Robert Davis; Deborah Huckeba; Pat Conrad MD

Guests Present: Carl Mahler, TMH Liaison

Staff Present: Steve Lanier, Controller; Ginny Griner, HR/ Med Staff Coordinator; Heather Guidry, Administrative Assistant; Ray Brownsworth, CEO; Craig Gibson, Plant Operations Director

	TOPIC DISCUSSION	ACTION
<p>County Report <i>Bachrach</i></p> <ul style="list-style-type: none"> A county report was not available in Commissioner Jackel’s absence. Bachrach spoke in regards to the county’s RESTORE Act Council, stating that the Weems hospital representation had been removed. Bachrach stated that he spoke with one county commissioner yesterday about his concerns. Brownsworth stated that the county commissioners are trying to reach a broader base with the limited number of slots; hopes are that the hospital will have a representative via Comm. Jackel’s district slot. 		<ul style="list-style-type: none"> Motion made by Harrison to approve both minutes as presented, second by Davis. Motion carried unanimously.
<p>TMH Report <i>Mahler</i></p> <ul style="list-style-type: none"> Mahler met with Dr. Chumney earlier in the week to ask for his thoughts on the Swingbed program. Chumney stressed the importance of generating a larger primary care physician base to increase admissions. Chumney also pointed to the Blountstown primary care base with 5 physicians. The Calhoun Liberty Hospital maintains an average daily census of 20 to 25 patients. Mahler stated that Rob Moss, the TMH Executive Director of Medical Outreach, could be a resource for ideas on primary care physician recruitment. Lauren Faison has been appointed TMH’s new Director of Population Health and Regional Development, a newly expanded position, which was formerly held by Geri Forbes. Faison will be responsible for analyzing clinical data and trends, looking at how TMH can optimize health care and it’s delivery for the region’s residents. 		

- Mahler stated that construction has begun of TMH's new freestanding emergency center at the corner of Thomasville Road and the I-10 interchange. Per Mahler, the patient volume is not expected to increase, but the new ED will decrease wait times and increase access. An August 2013 opening is expected.
- The flu season has pushed TMH past capacity many days. Several offices have been converted back to beds to meet the patient influx. TMH is working to continue to meet the acute care and tertiary needs of the population.
- Conceptual drawings are being obtained of a new surgical and intensive care unit tower. This construction would create additional deep end capacity and free up significant space. The process is expected to take 3 to 5 years.

Financial Report

Lanier

- The December 2012 Financial Summary and the Income Statement ending 12/31/12 were both reviewed in detail.
 - Brownsworth referenced the increasing patient census at both clinics, noting the space constraints with WMCW.
 - Hardy questioned the missing information on the ambulance bad debt accounts. Per Lanier, November bad debt for the ambulance totaled \$322,598; no information was available for December as the billing company did not supply the information.
 - Davis questioned the difference in the total for "A/R by Payor-Debit Balance Only" and the "Hospital A/R 3 Month Comparison". Lanier explained that the "Debit Balance Only" column is not inclusive of any credits, whereas the "3 Month Comparison" column is a total that shows what is owed to the hospital minus any credits owed to patients or third party payors. Brownsworth stated that he would work with Lanier to clarify the differences, and then determine the appropriate descriptor for the presented financial information.
 - Hardy requested information on the clinic's bad debt accounts, as well as the comparison between self-pay patients and third party payors.
 - Harrison requested a summary that could identify 6-10 benchmarked financial areas, illustrated with a graph to trend financial health. Brownsworth agreed that a one page financial summary is a common tool for hospitals to present to the community and governing board. Huckeba suggested that this information should be a part of the

hospital's strategic plan. McMillan stated that key indicators should be present for financials, as well as every other report presented to the board.

- The Medicare Cost Report was finalized this week. A refund of approximately \$148,000 is anticipated. Brownsworth stated that over the next year, the cost report will be evaluated to ensure that everything is allocated appropriately. Lanier met with an individual who has offered to review and evaluate previous year's cost reports for discrepancies. If additional data is found, the cost reports could be amended. This individual requests a 10% contingency fee.
- The most recent Bad Debt list consists of 235 names, totaling approximately \$280,000. Half the list consists of self-pay individuals. An attempt is being made to contact each person to determine eligibility for financial assistance or Medicaid.

CEO Report

Brownsworth

- Patient Satisfaction Reports were reviewed.
 - December's in-patient satisfaction survey only reflected 2 respondents, which invalidates the score.
 - The ER satisfaction survey indicated a concern with the Respiratory department. Brownsworth will follow up.
- The CEO Report to Board of Directors was reviewed in detail.
 - Adams Consulting has been engaged to perform the HB711 hospital valuation. Public hearings will be set to provide the community with an input on the topic. A determination will be made in May.
 - An alternate meeting time was offered to increase meeting attendance. The consensus was to keep the regular BOD meetings at 9am.
 - Weems West banners have been placed on Avenue E and 12th Street.
 - The financial assistance program is being advertised on the radio and in the local paper in hopes of increasing public awareness.
 - Electronic Health Record bids will be opened at next Tuesday's BOCC meeting. Within a week after opening the bids, the vendors will be narrowed down to three from the current five, and then on-site demonstrations will be arranged. The on-site demonstrations will be an excellent opportunity for board involvement in the selection process.
 - An agreement with Tom Brocato for provision of his services in our inpatient and skilled care program. Therapy Management Consultants (TMC) will continue to

- provide services concurrently with Mr. Brocato. This will provide adequate staffing as volumes increase.
- Brownsworth and Brocato are working together to see how to contract physical therapists in the area to provide services for Capital Health Plan. Currently, CHP requires that providers be from TMH. Mahler has agreed to assist in the dialogue with TMH.
 - The capital purchase of fire doors should reflect the cost of \$26,925. This purchase is to meet compliance with the recent Fire Life AHCA citation.
 - Brownsworth is not satisfied with the ambulance billing through EMS Consultants. A conference call was held yesterday, where EMS Consultants assured Brownsworth that they could increase collections by 30% to 40% and provide all the reports requested. Their contract has been reviewed by the county attorney. Thirty day notification is required if contract termination is desired.
 - Big Bend Hospice has contacted Brownsworth regarding entering into a contract with the hospital and with Dr. Charbonneau as the hospital's medical director.
 - A contract has been signed with Capital Health Plan to include WMH in its health plan for the provision of skilled care services. Brownsworth has requested that our inpatient and outpatient services likewise be included in the future.
 - Brownsworth has contacted Warden Russell Hosford at the prison regarding the services available at Weems in accordance with the prison employees' insurance companies.
 - WMCE has agreed to take approximately 130 Medipass patients that were previously assigned to Dr. Miniati.
 - A medical clinic in Gainesville, FL has donated a bone densitometry and CR X-ray machine to Weems.
 - As a performance improvement project, Admissions and the Business offices at the hospital and clinics have been focusing on improving out upfront collection of cash. They also have been looking improving the timeliness of bills by reducing on-hold days. The ER doctors and nursing are working to complete all
- Motion to approve and recommend fire door purchase to the BOCC made by McMillan, second by Huckeba. Motion carried unanimously.

physician charts by the end of shift.

- Becky Gibson was introduced as the new Director of Nursing.
- Dr. Conrad was named Medical Director of EMS effective the December BOD meeting.
- The Blue Manta contract has been amended to lower the cost by \$2500 per month. The current contract has an auto annual renewal. Discussion was held regarding the services that Blue Manta provides the hospital, as well as the future involvement of Blue Manta with the E.H.R. purchase and implementation.

- Discussion held regarding the extension of hours with the WMCW clinic.
- TMH Agreement has expired. It is continuing on a month to month basis until the contract is renewed.
- Brownsworth would like to provide physical therapy services to WMCE for 2 ½ days per week. Pricing is being obtained for remodeling to accommodate space needs.
- Dr. Spurgeon has sent a proposal for services to Brownsworth. Brownsworth has countered with a more reasonable offer for the hospital. Brownsworth will provide his CV to the BOD and O'Bryant with TMH.
- Risk Management & Regulatory Board Summary Report 4th quarter 2012 was presented and reviewed. There were no questions. Brownsworth informed the board that the Quality Assessment/ Performance Improvement committee has expanded to include additional departments that needed representation.

- Motion to approve and recommend Blue Manta contract amendment to the BOCC made by McMillan, second by Davis. Motion carried unanimously.

Old Business

Hardy

- McMillan stated that he no longer had a potential conflict of interest with his wife's employment. She has taken a position at the new dental clinic.
- McMillan recommended that the board make a motion to retroactively approve the additional day of paid leave for Brownsworth that was used on 01/11/2013.

- Motion to approve an extra day of leave for Brownsworth made by McMillan, second by Bachrach. Motion carried unanimously.

Meeting adjourned at 11:00 am.

