

Governing Board of Directors | 2013

August 29, 2013

Members Present: Tammi Hardy, Chair; Jim Bachrach, Vice-Chair; Deborah Huckeba; Robert Davis; Homer McMillan

Guests Present: Joe Bynum, TRO JB; Pam Townsend, Adams Management Services; Jody Fortunas-Wilson, Weems Healthcare Foundation; Michael Shuler, County Attorney

Staff Present: Ray Brownsworth, CEO; Becky Gibson, DON; Craig Gibson, POD; Ginny Griner, HR/ Med Staff Coordinator; Heather Huron, Administrative Assistant

TOPIC/ DISCUSSION	ACTION
<p>Call to Order <i>Tammi Hardy</i></p> <p>Presentation by County Attorney Michael Shuler</p>	<ul style="list-style-type: none"> • The meeting was called to order at 9:05 am. • The Small County Surtax Interlocal Agreement terms were discussed. Shuler reminded the BOD that the remainder of the sales tax proceeds was intended for new hospital construction. • County funding for the ambulance service was discussed. McMillan stated that from a statutory perspective, it is the county’s responsibility to fund the ambulance. Shuler responded that the hospital is the same entity as the county. • Michael Shuler presented the county’s proposed indigent sales tax to the BOD. The proposed tax will go to ballot 11/5/13.
<p>Approval of Minutes <i>Tammi Hardy</i></p>	<ul style="list-style-type: none"> • Minutes from the 7/25/13 regular meeting were presented for approval. • Motion made by Huckeba to approve the 7/25/13 minutes as presented, second by Davis. Motion carried unanimously.
<p>County Report</p>	<ul style="list-style-type: none"> • No report available.

TMH Report

- In her absence, Lauren Faison provided a written report for TMH. The BOD will review the TMH report independently.

Med Staff Report

Pat Conrad, MD

- The medical staff meeting minutes from 7/2/13 were presented and reviewed by Dr. Conrad. The medical staff had no action items.

**Preconstruction
Activities**

Joe Bynum, TRO JB

- Joe Bynum presented plans for hospital renovation/ construction. Bynum stated the new renovation concepts are driven by budget, ED needs, image, improved patient accommodations, and an integrated primary care clinic.

Pam Townsend,

*Adams Management
Services*

- Concept #1: 14 private rooms (east and north wing), integrated clinic, support areas near ED, other smaller renovations; \$14 million
- Concept #2: Less new construction and more renovation; \$12.1 million
- Concept #3: Less new construction, lab and imaging services near ED; \$11.2 million
- Concept #4: Imaging close to ED, integrated care clinic, 9 private rooms/ baths (east wing only), new lobby, additional observation rooms in ED to assist with spike in volume; \$10.8 million
- Timeline approximated at 32 months from now until ribbon cutting
- Pam Townsend addressed the USDA application timeline.
 - Townsend is working with Mary Gavin from the USDA to obtain USDA approval for submission of the application.
 - The original USDA application was approved through local USDA branch, though the regional branch had many questions. Townsend stated that Gavin felt the previously submitted application could be partially used to complete the current application.
 - The timeline for the feasibility study is estimated at 5 to 6

weeks. BKD, the vendor who performed the previous feasibility study, has agreed to update the existing study to reduce the overall cost.

- Interim financing will need to be obtained as the USDA will not distribute funds until the facility construction is complete.
- Bynum encouraged the BOD to choose a construction concept and develop an associated budget as both will need to be presented to the USDA.
- Davis questioned new construction versus renovation.
- McMillan recommended requesting investments from donors.

CEO Report

Ray Brownsworth

- Consent agenda was presented for review and approval as listed:
 - Financial Report
 - Patient Satisfaction Report
 - Firearms Policy Approval
- Motion made by McMillan to accept the consent agenda as listed, second by Bachrach. Motion carried unanimously.
- Financial reports were not provided due to Brownsworth's concerns with accuracy. Brownsworth recommended seeking another vendor to assist with the financials. Hardy questioned if Brownsworth could provide end of month financials. Brownsworth responded that he would follow the board's directions, but did not feel he could provide a better report than what 2 CPAs have provided. Hardy requested more CEO involvement in calculations. Hardy stated that due to chronic problem with financials, she felt priorities, expectations, and deadlines should be established. Brownsworth requested board support for his search for another vendor as the TMH financial department is constricted by time and Roberson & Assoc. are unaccustomed to hospital financing. Bachrach questioned the use of Hometown Health. Brownsworth stated that he has sought the assistance of Hometown Health in finding available CPAs or interested candidates for an interim/ long-term CFO position. Bachrach stated that he felt the problem is internal with data collection. Davis questioned detail of

general ledger necessary before trial balance. Bachrach and Hardy questioned oversight of the finance department.

- Hardy questioned the last update of the chargemaster with Craneware. Brownsworth stated that the chargemaster has not been completely updated with Craneware, only revised in pieces. Hardy requested that the chargemaster be completely updated before the implementation of EMR/ HIM. Gibson stated that CSS will assist with the update.
- Brownsworth requested the BOD's approval to employ an interim CFO as soon as possible. Hardy questioned length of contract for interim. McMillan recommended a contract contingent on 30 day self-renewal.
- Motion made by McMillan to give Brownsworth the authority to contract an interim CFO, second by Bachrach. Motion carried unanimously.
- Brownsworth thanked all participants in the recent strategic planning workshops. He will consolidate the information and return to the BOD.
- Brownsworth will be returning to the BOCC Tuesday to seek approval for EMR/ HIM purchase through CSS. In response to Bachrach's question, Brownsworth stated that all CEO and IT references for CSS have been positive.
- McMillan stated that he responded with "reply all" on recent emails. He acknowledged the issue and further stated that the emails were not involved in decision making but were informational only. Brownsworth reminded all that he is able to serve as conduit between board members.
- Hardy stated that her board term expires in October. She does not plan to serve another term.
- A special meeting was scheduled for 9/9/13 at 5:30 for board review of construction models.
- Meeting adjourned at 11:15 am.

Old / New Business

Hardy

Adjournment

Hardy