

Members Present: Jim Bachrach, Chair; Rick Watson, Vice-Chair; Duffie Harrison, Secretary; Robert Davis; Anne Wilson; Patrick Conrad, MD; Deborah Huckeba; and Doug Creamer

Staff Present: John Graham, CFO; Becky Gibson, DON; Ginny Griner, HR/ Med Staff; Craig Gibson, Plant Operations Director; Heather Huron, Administrative Assistant

Call to Order / Approval of Minutes

The meeting was called to order at 9:00am. Huron confirmed the meeting had been posted publicly. Minutes for the 10/30/2014 meeting were emailed prior to the meeting for review.

Action

A motion was made by Creamer to approve the minutes as presented, seconded by Watson. The motion was carried unanimously.

County Report

No report was available from a county representative. Bachrach commented on the November 18th BOCC meeting. Four USDA documents requiring signatures were left with the commissioners to review and approve at the next BOCC meeting on 12/2/14. One document addressed the USDA loan requirement for bonds. Mary Gavin and Joe Bynum would be present to answer any questions at the December 2nd meeting. The USDA application was expected to be processed within 30-45 days after the application submission.

TMH Report

No report was available from a TMH representative.

Financial Report

Graham presented and reviewed the September 2014 Balance Sheet, Income Statement, and the Clinics' Income Statement.

- Days cash on hand increased from 19 to 26 days (August to September). Graham stated the goal was to reach 90 days cash on hand. A reminder was given that one goal for the CEO was to reach 45 days cash on hand by the end his first employment year.
- Current liabilities increased to \$140,000 due to the transition of OTTED from long term to

- current liabilities. OTTED loans will be paid off in May 2015.
- 74% of accounts receivable were reserved as potentially uncollectable. AR days are at 57, with the goal to reduce to low 40s.
 - Per Graham, the annual audit was in process. He stated additional time had been taken with the end of the year financials to ensure audit accuracy.

A discussion was led regarding the clinics. B. Gibson confirmed that walk-ins were allowed. She further explained the providers had the final call on scheduling.

Physician Recruitment

Griner gave an update on physician recruitment. Out of four physician candidates, three had declined due to the area, while discussions continued with one candidate. Two contingency firms have been engaged. Conrad will continue recruitment efforts with FSU residents.

A discussion was held regarding loan forgiveness. Griner stated she had begun research through state and federal resources. She discussed the HRSA loan forgiveness program through service obligation in mental health, primary care and dental. Prior to this year, HRSA scores for primary care had not been met.

Pension Program

Griner shared the continuing efforts to secure a retirement program for employees.

Patient Satisfaction

B. Gibson reviewed the results of the October patient satisfaction surveys. Professionalism and courtesy were evident throughout surveys. The subjectivity of food satisfaction was addressed. Bachrach commented on the speed and efficiency of ED staff, having recently experienced the ED process with a family member.

At Watson's inquiry, B. Gibson explained the impact patient satisfaction scores have on Medicare reimbursement at "for-profit" hospitals.

A discussion was led regarding inpatient and swingbed census. B. Gibson indicated the swingbed program was running fairly well, with three to four swingbed patients per month. TMH referrals continued. Gibson explained she must screen each referral to determine which cases would be medically appropriate at Weems. Most swingbed admissions continue to be locals who were transferred to another facility and who desire to continue treatment closer to home.

Old / New Business

Huron confirmed the next regular meeting would be held in January.

Public Comment

No public comment given.

Adjournment

The meeting was adjourned at 9:35am.