

- Members Present: Jim Bachrach, Chair; Rick Watson, Vice-Chair; Robert Davis; Deborah Huckeba
- Members Absent: Patrick Conrad, MD; Duffie Harrison, Secretary; Anne Wilson
- Staff Present: Ray Brownsworth, CEO; John Graham, CFO; Ginny Griner, HR/ Med Staff; Heather Huron, Administrative Assistant
- Guests Present: Alan Feiffer, Concerned Citizens of Franklin County; James Stockwell, MD; Stephanie M. Derzypolski, Director for TMH Program Development, TMH; Reverend Dr. John Sink, Weems Pastoral Care Director; Lauren Faison, Administrator for TMH Regional Development, Population Health and Telemedicine

| Topic | Discussion | Action |
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| <p>Call to Order</p> <p>Approval of Minutes</p> | <ul style="list-style-type: none"> • The meeting was called to order at 9:15am. Bachrach confirmed that the meeting had been posted publicly. The 4/24/2014 minutes were emailed prior to the meeting for review. <ul style="list-style-type: none"> ○ Discussion was held regarding the BOCC review of the hospital board minutes. Huron confirmed that the minutes were sent monthly to the commissioners following board approval. A recommendation was made to request commissioners’ questions or comments regarding the hospital minutes when the hospital report is given each month. | <p>A motion was made by Watson to accept the minutes, seconded by Huckeba. The motion was carried unanimously.</p> |
| <p>County Report</p> | <ul style="list-style-type: none"> • No commissioners were present to report. | |
| <p>TMH Report</p> | <ul style="list-style-type: none"> • Faison reported that the proposed telemedicine bill had died in Senate appropriations. The bill had included provisions for health insurer and health plan reimbursement requirements for telemedicine services. One barrier to Telehealth has been the inability to secure physician reimbursement for services. Currently, Medicare is the only payer that provides compensation. Faison reported one exciting potential for a telemedicine pilot project that would allow TMH to perform telemedicine in 8 counties. Both House and Senate budgets included \$1million for the project; the Governor has until June 4th to approve. Faison shared that continued to work creatively to expand physician engagement. She is seeking collaboration with FSU to expand the program. Additionally, Faison reported seeking to partner with EMS. Telemedicine equipment placed on ambulances would allow | |

better pre-treatment care, which could include consultation with a trauma physician. The goal of the project is to demonstrate improved patient care and positive economic impact. Weems was one site that was specifically listed as a partner in the project. Graham commented that telemedicine was working very well in GA.

Physician Recruitment

- Dr. James Stockwell and Stephanie M. Derzypolski made presentations to the board regarding improvement of healthcare services and recruitment of physicians. Discussion with the board included:
 - Rural citizens to have access to timely and quality health care
 - Economic importance of local healthcare
 - Stockwell expressed a greater urgency in the Franklin Co. community than in surrounding areas
 - Collaboration with the FSU program
 - Recruitment of physician champions, those who are aligned and engaged to the success of the organization
 - Development of a stroke and chest pain program with TMH (Derzypolski and Faison stated they were working on this)
 - Development and promotion of a package that lists all hospital services to include billboards
- Bachrach requested presentation of a physician recruitment plan by the next board meeting. Stockwell stated that he would like to be clear that the plan would need to include an internal point person and a community member as a point person. Stockwell stated that he would be happy to assist with plan. He assisted in hiring 7 physicians without a recruiter.
- Discussion was held regarding an increased marketing effort to focus on rehab program success stories. In regards to follow up on ED transfers, Brownsworth and Stockwell stated they were working on improving the process.

Consent Agenda

- The April Patient Satisfaction scores were presented for review and approval.

A motion was made by Davis to approve the consent agenda as presented, seconded by Huckeba. The motion was carried unanimously.

Financial Report

- The 4/30/14 Balance Sheet was presented and reviewed by Graham.
 - Revenue cycle meetings continue in collaboration with CSS.
 - Regarding liabilities, Graham stated that he has been working with TMH, by reconciliations and payments, to determine the true amount owed. Per Brownsworth, the current liability on books ranges between \$140 -\$160,000.
- The 4/30/14 Income Statement was presented and reviewed by Graham.
 - Current month net profit: \$298,801
 - Fiscal YTD net profit: \$350,219
 - Brownsworth explained the reason for the positive change was due to reconciliation of contractual allowances. Previously, there was an over-reserve for contractual allowances.
- Addressing cash balance sheet, Brownsworth stated that he placed \$170k into money market account as reserve. To date, the operating account has a balance of \$253,788. Bachrach stated it was the best balance in nearly 2 years.
- Discussion regarding accuracy of reports was held.
- Brownsworth indicated that the hospital statistics and capital account details had been provided for individual review. He pointed to the increased swingbed statistics. Per board request, Brownsworth affirmed that he would send a depreciation schedule to the board members.

A motion was made by Davis to approve the financial reports as presented, seconded by Huckeba. The motion was carried unanimously.

AHCA

- Brownsworth informed the board that AHCA had been on site since the 27th for the annual relicensure survey. He shared his expectation that a deficiency would be sited related to the pharmacy, in that there was not a 24 hour remote pharmacy in place.

Construction Update

- Brownsworth gave an update on the status with BKD. He stated that answers to 15 new clarification questions were due tomorrow for BKD. Brownsworth shared his expectation that he and Graham would begin work on the financial portion of the USDA application beginning July 1st.
- Due to the discovery of Florida statutes that require significant up-front costs with Design Build, Brownsworth requested board ratification to proceed with construction-manager-at-risk. Additionally, he recommended that the architect remain TRO JB.
- In response to Bachrach’s query, Brownsworth explained that Adams Management Services was assisting Weems with BKD, the USDA project, and the RFP for construction-manager-at-risk. The RFP had not been finalized, pending more information on the scope of the project.
- Brownsworth stated that the construction point person would likely not be an employee. He anticipated that C. Gibson would be the internal point person and Graham, in Brownsworth’s absence, would be the facilitator. Brownsworth recommended that Adams Management assist for a short time as the project driver, no ensure that there would not be any gabs in the planning or design. Adams would be present at next month’s board meeting. Brownsworth stated that he would like to facilitate a conference between Bachrach, Adams Management and him before the June meeting.

A motion was made by Watson to approve the use of construction-manager-at-risk methodology, seconded by Davis. The motion was carried unanimously.

Grievance Policy

- The Grievance policy was tabled until the June regular meeting.

HVAC for Lab

- Brownsworth informed the board that he had made the decision to purchase a HVAC unit (\$6,200) for the laboratory department under the emergency condition clause of the “Authorization and Thresholds for Major Expenses” policy.
 - Purchase of the HVAC system was acknowledged by the board. Watson requested further information at the next meeting.

Signature Authority

- In anticipation of his absence, Brownsworth made the recommendation to name John Graham as Interim CEO with the same signature and authorization authority of CEO.

A motion was made by Huckeba to name John Graham as Interim CEO, effective on Brownsworth's departure and for a period of 90 days or until the CEO position is filled, with the same signature and authorization authority as the CEO; seconded by Davis. The motion was carried unanimously.

Old/ New Business

- Griner requested dates to review CEO applicants. Brownsworth requested that the information be sent electronically. Discussion was held regarding the method of applicant scoring. Special called meetings were set for June 6th & June 13th at 1pm.

Adjournment

- The meeting was adjourned at 11:00am.