

September 24, 2015

Members Present: Jim Bachrach, Chair; Rick Watson, Vice-Chair; Duffie Harrison, Secretary; Doug Creamer; Deborah Huckeba

Staff Present: Mike Cooper, CEO; John Graham, CFO; Becky Gibson, DON; Ginny Griner, HR/ Med Staff; Craig Gibson, Plant Operations; Heather Huron, Administrative Assistant

Guests Present: Tim Templeton, Ajax Construction

Members Absent: Anne Wilson; Robert Davis; Patrick Conrad, MD

Call to Order / Approval of Minutes

The meeting was called to order at 9:00am. Huron confirmed public posting of the meeting. Minutes for the 8/27/15 meeting were emailed prior to the meeting for review.

Action

A motion was made by Harrison to approve the minutes as presented, seconded by Creamer. The motion was carried unanimously.

County Report

No county representative was present to report.

Per Creamer, one county commissioner had communicated a desire for another workshop. Board consensus was that the August 18th workshop was well publicized and another workshop should not be necessary.

TMH Report

No TMH representative was present to report.

Cooper stated he had not yet received the draft affiliation agreement from TMH. Benefits of clinical affiliation with TMH were detailed and discussed; benefits included co-branding, access to educational programs, clinical protocol alignment.

Medical Staff Report

Minutes for the 9/22/15 Medical Staff meeting were provided for review.

Action

Approval of courtesy privileges was recommended by the Medical Staff for the following physician:

- Dr. Philip J. Verel. Griner stated Dr. Verel was a 3rd year Resident with the TMH

A motion was made by Huckeba to approve courtesy privileges for Dr. Philip J. Verel and locums privileges for Dr. Jonathan Fountain, Dr.

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Family Medicine Program.

Approval of locums privileges was recommended by the Medical Staff for the following physicians:

- Dr. Jonathan Fountain
- Dr. Benjamin Nutt
- Dr. Karen Greco

The Medical Staff recommended approval of 6 additional radiologists to the VRC (Virtual Radiologic Corporation) Schedule 1 for WMH services.

A review of the WMH Medical Staff By-Laws and the WMH Medical Staff Rules & Regulations was conducted; and subsequently both were approved as presented. No changes to either document had been made in the previous 2 years. It was noted that the review and approval would be an annual process unless changes to the documents were made in the interim.

CFO Report

Graham presented and reviewed the FY2016 Budget draft. The draft included the following for review:

1. Statistical trends and projected revenue increases by volume & by price
2. Deductions from revenue
3. FY 2016 budget compared to FY2015

Graham noted the budget did not include any items related to construction project, including accelerated depreciation. In response to Harrison, Graham stated the anticipated monthly note on the construction loan would be \$45,000. Graham pointed to the exclusion of HCTF monies from the budget.

Graham presented and reviewed the following financial reports:

1. Balance Sheet- August 31, 2015
2. Comparable Balance Sheet

Benjamin Nutt, and Dr. Karen Greco; seconded by Creamer. The motion was carried unanimously.

A motion was made by Creamer to approve the Schedule 1 radiologists as submitted by VRC, seconded by Huckeba. The motion was carried unanimously.

Action

A motion was made by Watson to accept the FY2016 budget & the financial reports as presented; seconded by Creamer. The motion was carried unanimously.

3. Income Statement- August 31, 2015

Per Graham, a partial settlement on the 2014 Cost Report in the amount of \$76,000 had been received. He stated \$245,000 in Meaningful Use Incentive monies would be received the next day. Graham stated he was continuing to research ways to perform in-house interim Cost Reports 2 to 3 times per year, as they would provide a more accurate financial overview. Graham stated because expenses have been higher, he anticipated a good receivable from the next year's Cost Report.

Responding to Creamer, Cooper confirmed the 2nd new ambulance had been ordered and would be ready in Spring 2016.

CEO Report

Clinics Update

Cooper gave a summary of physician recruitment activities.

- Dr. Benjamin Nutt had begun his assignment & was rotating between both clinics. Dr. Karen Greco began her 6 week assignment yesterday. She will also rotate between clinics. Both physicians desire full time employment.
- Dr. Leo Frangipane is expected to begin a locum tenens assignment in October. He desires part time employment.

Cooper noted the advantage of beginning with a short term assignments was the opportunity to evaluate physician performance prior to commitment.

Cooper reported receipt of several patient complaints, mainly through the county commissioners. The main source of dissatisfaction seemed to be patients not receiving narcotics. Dr. Conrad would be drafting an article for the local paper to explain the current laws surrounding controlled substances. A discussion was held regarding appropriate referral practices to pain management clinics.

Interfacility Transfer Agreements

Per Cooper, Bay Medical Center had begun intermittent requests for an interfacility patient transfer agreement prior to acceptance of our patients. The agreement reads that once a patient is ready for step-down, Weems is responsible for reassuming patient care. If Weems is unable to accept a patient back, BMC will assign all patient charges from that point forward to Weems. Cooper has consulted with the FL Hospital Association and will be contacting Bay Medical's CEO. If Bay Medical's condition for acceptance of transfer patients stands as is, Weems will cease transfer of ER or IP to Bay Medical Center.

Electronic Health Record Update

B. Gibson & J. Fulkerson gave a brief update on the E.H.R. transition. Gibson stated the hospital staff continues to work closely with Razor/Athena during the transition. While there are some kinks with the system, they will hopefully work out over the next few months.

Cooper discussed the clinics' E.H.R. system, Clinix MD, which was initially provided through CSS Health Technologies. After Cooper contacted CSS to request an agreement for the Clinix MD system, he received notification that CSS had sold Clinix MD to Athena. With the acquisition, Athena has offered free conversion and 6 months with no charge to continue with the system.

Old Business/ New Business

ER Signage on 98

Bachrach discussed the process for signage approval. Cindy Clark with Bay Media will assist with the sign design. The design will then need to be presented to the city manager and city commissioners for approval. Bachrach agreed to assist in the process for approval.

Public Comment

No public comments were made.

Adjournment

Creamer made a motion to adjourn the meeting. Per Cooper, an Executive Session was not necessary. The meeting was adjourned at 10:05am.