



**GOVERNING BOARD OF DIRECTORS
SPECIAL CALLED MEETING
AGENDA
JUNE 13, 2018**

9:00am	Call to Order	M. Moron
9:00am	Weems Medical Centers (Clinics)	H. D. Cannington
10:00am	Public Comment	M. Moron
10:05am	Adjourn	M. Moron

**Our mission is to improve the health status of the residents and visitors to Franklin County,
By providing quality, compassionate, cost effective and convenient health care
Through community leadership and in collaboration with other healthcare organizations
Which serve our communities.**

Members Present: Michael Moron, Chair; Mikel Clark, Vice-Chair; Kristin Anderson, Secretary; David Walker; Doug Creamer

Members Absent: Patrick Conrad, M.D.; Hank Kozlowsky; Duffie Harrison

Staff Present: H. D. Cannington, CEO; Jordan Fulkerson, CFO; Ginny Griner, HR/Med Staff; Craig Gibson, POD; Heather Huron, Administrative Assistant

Guest(s) Present: n/a

- Moron called the meeting to order at 9:00 a.m. Cannington stated the special meeting had been called to discuss the future extended hours at Weems Medical Center East.

Proposed extended hours for Weems East clinic

Tuesday 10am to 7pm

Saturday 8am to noon

Lab services unavailable on Saturdays and from 8am to 10am on Tuesdays.

- Cannington addressed current staffing issues. He explained that employed providers consisted of one physician assistant who works Mondays only at the Carrabelle clinic and two nurse practitioners who alternate coverage between Apalachicola and Carrabelle. The physician assistant has no interest in working any additional days or hours; therefore, coverage would be dependent on the two full-time nurse practitioners.
- The following plan had been proposed to the nurse practitioners, Sussete Valdueza and Cassidy Abbott-Orr:
 - The 2 nurse practitioners would alternate Saturday coverage.
 - The provider who worked Saturday would be paid 8 hours for working 4 hours.
 - The provider who worked ½ day on Saturday would have the following Monday off.
 - If an additional mid-level provider was employed or contracted, then the current providers would only need to work every 4th Saturday (one Saturday per month). Cannington shared that a nurse practitioner from Panama City had expressed interest in working every other Saturday at Weems East.
- Cannington informed the Board that he had met twice with nurse practitioner, Cassidy Abbott-Orr, and she was completely unwilling to work any extended hours. Without her participation, it would be extremely difficult to commit to an extended schedule or consistently maintain the schedule if started.

Discussion

- Creamer asked about employing a part-time practitioner for Saturdays. He recommended contacting local providers who may like the opportunity to earn extra income. Cannington agreed and stated he was already looking at local providers.
- Per Cannington, the cost per Saturday for the additional provider would be \$600. Clark and Creamer questioned if the extra cost would be covered by the \$120,000 subsidy for East. Creamer recommended requesting a \$15,000 per year increase from the County for Weems East to fund additional staffing. Cannington did not recommend requesting additional money from the County. He would prefer to see what the venture would cost and then determine if additional county support would be needed. Moron agreed with Cannington.
- Regarding RHC designation, there is a requirement for a mid-level provider (i.e. nurse practitioner, physician assistant) to be present 50% of the time. There is not a similar requirement for physicians.
- Cannington shared that he had met with Dr. Charbonneau, along with Peggy Howland, the CEO of Liberty Community Health Care, Inc. They expressed interest in renting space at Weems East, which could assist with

the provision of extended hours.

- Clark questioned the budget for Weems East. Per Fulkerson, a rough budget was in place, but that the clinics historically lost money. Fulkerson stated he would provide a budget at the next Board meeting. Walker stated that both clinics needed budgets. Cannington agreed and reaffirmed that a budget would be available at the following Board meeting. In addition, Cannington stated that 2018-19 budgets would be presented for Board approval at the September meeting. Moron explained that the county commissioners required a budget from each county department by June 1st of each year.
- Walker recommended that the clinic budget include provisions to provide promised services. Whether or not the budget was sufficient to provide the promised services, at least the Hospital Board could realistically present a clear picture to the county of what could be provided with available resources.
- Moron reiterated that urgent care was promised with the tax money. Primary care was not promised.
- Cannington suggested a start date of September 1, 2018. Cannington stated he still thought there was a strong possibility that the extended hours could begin July 9th. He affirmed that he would not wait until September to implement the extended hours if he could begin earlier. Anderson recommended telling people that the clinics are transitioning to provide promised services, but without providing a specific date.
- In response to Clark's statement that he wanted the Weems East clinic open every Saturday, Cannington agreed and expressed that he had never proposed to do anything different.
- Fulkerson referenced the April 2018 financials. He noted the budgeted amount of \$93,000 for Weems East and the year to date (7 months) total operating expenses of \$192,000. Offsetting the loss was \$70,000 transferred from the HCTF for Weems East, which leaves a current budget deficit of \$22,000.
- Per Cannington, an analysis is underway for Weems East and the Ambulance service to determine efficiency. The information will be provided to the Board when completed.
- Cannington explained that rural health care, whether provided from the health department, outpatient clinic or hospital, is very hard to provide. Rural health care generally comes up short due to low volume.
- Anderson questioned if the 1% tax could be increased? Moron thinks the small county surtax is at max for state allowable.
- Cannington stated the plan was for Weems Hospital to provide, or help others provide, primary care and urgent care to include extended hours. Cannington restated his intention to provide urgent care services in Carrabelle as soon as possible.
- At Clark's request, Moron will research the rules for a "workshop". (Are workshops public? May actions be made during workshops?)
- Creamer suggested building a 7 to 10% contingency into the next year's budget for unexpected expenses.

No public comments were made.

Finance Committee meeting will be held next Wednesday, June 20, 2018 at 9am.

The meeting was adjourned at 10:15.

Note: The County provided \$120,000 from the general fund to support clinic operations beginning mid-year 2011/2012 when the local health department discontinued primary care. Effective with the FY 2012/2013, the County continued to provide the \$120,000 to support clinic operations, but the funds no longer came from the general fund; instead, the funds are taken from the discretionary sales tax proceeds, i.e. the Health Care Trust Fund.