

- Members Present:** Duffie Harrison, Chair; Kristin Anderson, Vice Chair; Myrtis Wynn, Secretary; David Harris MD
- Members Absent:** Patrick Conrad, MD
- Staff Present:** David Walker, CEO; Susan Daniels, CFO; Courtney Alford, DON; Ginny Griner, HR / Med Staff Coordinator; Craig Gibson, Plant Ops Director; Heather Huron, Admin Assistant
- Guests Present:** Bert Boldt, Franklin County Commissioner; David Bowling, Alliant; Bryan Hall, CRI
- Zoom Attendees:** BOD Dolores Croom; Michael Moron, County Coordinator; Jim Coleman, CEO Alliant; Donna Butterfield; Dr. Newton, TMH

CALL TO ORDER / VERIFICATION OF QUORUM

Duffie Harrison, Chair

- The meeting was called to order at 9:00am. Board quorum was confirmed.

PUBLIC COMMENT

Duffie Harrison, Chair

- There were no public comments.

APPROVAL OF MINUTES

Duffie Harrison, Chair

- The 1/27/2022 minutes were presented for approval.

A motion was made by Wynn to approve the minutes as presented, seconded by Dr. Harris. The motion was carried unanimously.

MEDICAL STAFF REPORT

Ginny Griner, Med Staff Coordinator

- The Medical Staff committee met on 2/15/2022. There were no formulary changes. Two (2) chart reviews were performed.
- The Medical Staff made the following recommendations for Board approval:
 - VRC Schedule 1 update
 - Dr. Cheava Jacks (Southland) Reappointment to Courtesy Staff
 - Dr. Emmanuel Tanglao (Southland) Reappointment to Courtesy Staff
 - Dr. Samuel Ward (Southland) Request for Reappointment to Courtesy Staff
 - Dr. Jeffrey Johns (Southland) Request for Appointment to Associate Staff

A motion was made by Dr. Harris to approve the VRC Schedule 1 update, Dr. Jacks reappointment to Courtesy staff, Dr. Tanglao reappointment to Courtesy staff, Dr. Ward reappointment to Courtesy staff, and Dr. Johns appointment to Associate staff; seconded by Wynn. The motion was carried unanimously.

TMH UPDATE

David Newton MD, TMH

- Dr. Newton reported that the clinics were doing well. Numbers are up and COVID cases have decreased drastically.
- Because of an issue with Athena, Dr. Newton is performing mid-level chart reviews in person.
- TMH specialists are available to Dr. Newton as needed by phone. Patients are being referred to Diabetes Center through telehealth.
- Lauren Clark was on-site a couple of weeks ago for population health training.

CLINICAL SERVICES REPORT

Courtney Alford, DON

- Two (2) new local LPNs have been hired and will attend new hire orientation next week. Two (2) RN travelers are contracted through April.
- The pneumovax is in stock and available through the clinics.
- The hospital is changing Electronic Health Record vendors to CPSI. All departments are prepping for implementation.
- Weems is working with Franklin County School system to support their health programs: Certified Nursing Assistant and Emergency Responder. Weems will mainly provide resources and support for the program.
- Two (2) swing bed referrals were received this month. One patient chose to go home, and one patient did not meet swing bed requirements. There has been one solid interest in the Swing Bed Coordinator position.

WEEMS MEDICAL CENTERS REPORT

David Walker, CEO

- The clinics continue to prepare for two (2) new service lines: the geriatric psychiatric program and the Bexa imaging service.

HR REPORT

Ginny Griner, HR Director / Medical Staff Coordinator

- There are 125 employees on the current roster. 16 employees are participants in the Weems retirement plan. 21 applications were received in January. 2 new hires were made in the clinics. 1 nurse resigned. 2 EMS employees transitioned to full-time positions. 1 nurse changed from full-time to PRN position. 1 RN is waiting for new hire clearance. Current traveler count is 2 RNs and 3 Med Techs. The contracts last through February, May, and June. There were 17,000 productive hours and \$439,000 in wages.
- Weems will participate in Career Day on March 25th.

- The current workers comp policy will end 3/20/2022. A request has been made to the carrier to renew for term 3/20/2022 to 9/30/2022. This will allow the new policy to align with the beginning of the fiscal year.
- Wage increases will soon be revisited. Information will be provided at the next meeting.

PLANT OPERATIONS

Craig Gibson, Plant Ops Director

- Weems has a new PRN employee in Environmental Services.
- A Disaster Prep Exercise will be held March 1st-3rd. The premise of the external disaster drill is a chemical threat exposure. The drill will involve several other facilities statewide.

AUDIT REVIEW

Bryan Hall, CRI

Bryan Hall with Carr, Riggs & Ingram gave a detailed review of the completed 2020-2021 audit.

Because of CARES funding, there is a required grant audit due by the end of June. Once the audit is completed, FY 2021 will be closed.

CFO FINANCIAL REPORT

Susan Daniels, CFO

Financial reports for the month ending January 2022 were presented and reviewed in detail:

- Operating Statement
 - January showed a \$(34,310) for the month.
- Balance Sheet
 - Cash \$2,403,157 (-70.1% from previous year)
 - Net Patient AR \$2,511,492 (54.6% from previous year)
 - Total Liabilities \$2,514,559 (-2.9% from previous year)
 - Fund Balance \$7,521,925 (-0.6% from previous year)
- Summary of Financial Ratios
 - Days Cash on Hand- 90.69
 - Current Ratio- \$2.40
 - Net days in AR- 133.90
 - Avg Payment Period Ratio- 94.90
 - Equity Financing Ratio- 75.17%
 - EBIDA- 10,905
- Statistics
 - January statistics are improved, and February statistics are strong.

ALLIANT MANAGEMENT UPDATE

David Bowling, VP Finance

Growth and Planning

- Primary Care: Focus on continued clinic growth in Carrabelle and Apalachicola
- Swing Bed Utilization
- Various service lines currently being evaluated include:
 - Wound care
Alliant partners with an organization that assists TMH with their wound care program
 - Physical and Occupational Therapy
 - Mobile Mammography
 - Mobile Dialysis
Mobile dialysis program is under review. The vendor is exploring feasibility.
- Alliant CEO continues to hold biweekly calls to discuss opportunities

Finance

- Cost Report: Estimated receivable expected totaling around \$30k. Cost report is expected to be completed and filed by early March. *Alliant is exploring opening previous years' Cost Reports to optimize Bad Debt opportunities*
- Medicare Bad Debt: Currently reviewing opportunities to reopen previous years cost reports to maximize potential MCR Bad Debt opportunities
- Annual Audit: Completed
- Charge Master Review: Susan continues to work with the individual departments to ensure we are maximizing all opportunities.
- Medicaid Eligibility: Two (2) vendors currently under consideration (CRS and HIS)
- E.H.R. Conversion: Initial data requests have been submitted by CPSI and the team is diligently working on the project.

Clinical & Quality

- Emergency Department focus is on patient experience and admission opportunities. Other areas of focus include patient rounding and post-visit follow up calls.

Discussion was held regarding managed care negotiations and fee schedules. Consultant, Nick Gieschen, is combining RHCs, the hospital and EMS into new contracts and eliminating separate contracts for each.

CEO REPORT

David Walker, CEO

Action Items

- **Obsolete Hospital Beds:** We would like to remove 15 old hospital beds from Weems asset list and pay it forward by donating them to Gulf Shores Care Center (nursing home) in Port St. Joe. We have checked with FL Department of Health Bureau of Design and Construction and was given approval to get rid of the beds because the beds estimated useful life has been exceeded according to the American Hospital Association's Estimated Useful Lives of Depreciable Hospital Assets. *Board recommendation to approve removal of the old beds from Weems asset list.*

- **Carrabelle Retail Pharmacy Workshop:** We have been in discussions with Alliant Management and Blue & Co. regarding establishing a Carrabelle retail pharmacy. Chairman Harrison would like to schedule a workshop to hear from both groups as to what retail pharmacy models would best fit the Carrabelle location.

Board recommendation to schedule a Governing Board Workshop in March 2022 to discuss the retail pharmacy options.

- **EMS Community Paramedicine Pickup:** Last year, we applied for a USDA Emergency Rural Health Care grant to purchase an EMS community paramedicine pickup truck. We did not receive an approval for the grant application, so we utilized CARES Act funds last year to purchase a truck. However, we were notified recently that USDA will approve our grant request to purchase a pickup truck. This grant is a match grant and USDA will pay 55% of the cost and we will pay 45%. The vehicle will cost approximately \$33,283. The accessories for the truck will be an additional cost but EMS has not decided what will be added. It will be a separate purchase and will come from the USDA grant as well. This additional community paramedicine pickup truck for EMS will be a huge benefit to the community paramedicine program.

EMS is seeking Board approval to purchase an additional EMS community paramedicine pickup truck with grant funds.

Informational Items

- **New Facility Funding:** Senator Ausley and Representative Shoaf have both sponsored bills for \$7 million in this legislative session. We will know more at the end of the legislative session. We are continuing to follow it closely.
- **Proposed Hospital Cuts:** The FL House has proposed more than a half billion in cuts to hospital reimbursement for health care services, and the Senate continues to cut funding for hospitals

A motion was made by Anderson to approve removal and donation of the old beds to Gulf Shores Care Center; seconded by Wynn. The motion was carried unanimously.

A motion was made by Dr. Harris to schedule a workshop in March to discuss the retail pharmacy options; seconded by Wynn. The motion was carried unanimously.

A motion was made by Wynn to approve purchase of an additional EMS community paramedicine pickup truck with grant funds; seconded by Dr. Harris. The motion was carried unanimously.

serving a higher number of Medicaid patients. It seems each year hospital cuts are on the table. We are advocating that they will restore the funding for hospitals and avoid cuts altogether.

- CMS Vaccine Mandate: We are compliant with the CMS vaccine mandate.
- New Service Lines: We have two new service lines starting up in the coming months. We heard the presentation for the Geriatric Psych program last month. The other service line will provide breast exams for women with an easy-to-use instrument with zero radiation. This instrument is called Bexa. We are excited about using Bexa to meet the needs of the community. Additional service lines are under consideration.
- Franklin County Schools Partnership: We met with a member of Franklin County Schools to strengthen our partnership to assist them with their medical academy program. The medical academy offers programs such as Certified Nursing Assistant, Emergency Medical Responder, Certified EKG Technician, and Certified Medical Administrative Assistant. We also discussed potential employment and volunteer opportunities.
- Disaster Preparedness: We will be participating in a Chemical Threat Disaster Exercise on March 1-3, 2022 with various facilities throughout the state. Craig Gibson will be the point of contact for our organization, and we will be testing our Incident Command process.
- Upgraded Phone System: IT and Plant Operations are researching new options for upgrading the phone systems for the hospital and clinic locations. The Board will be updated once quotes are received.

OTHER BUSINESS

Duffie Harrison, Chair

- Board members discussed the upcoming annual CEO evaluation.

ADJOURNMENT

Duffie Harrison, Chair

- The meeting was adjourned at 10:31am.

