

- Members Present:** Duffie Harrison, Chair; Kristin Anderson, Vice Chair; Myrtis Wynn, Secretary; David Harris MD; William Zester; Dolores Croom via Zoom; Patrick Conrad, MD via Zoom
- Members Absent:** n/a
- Staff Present:** David Walker, CEO; Susie Buskirk, Practice Manager; Richard Lewis, EMS Director; Courtney Alford, DON; Ginny Griner, HR / Med Staff Coordinator; Craig Gibson, Plant Ops Director; Heather Huron, Admin Assistant
- Guests Present:** Bert Boldt, Franklin County Commissioner
- Zoom Attendees:** Michael Moron, County Coordinator; Tom Ramsey, VP Finance Alliant

CALL TO ORDER / VERIFICATION OF QUORUM

Duffie Harrison, Chair

- The meeting was called to order at 9:00am. Board quorum was confirmed.

PUBLIC COMMENT

Duffie Harrison, Chair

- No public comments were made.

APPROVAL OF MINUTES

Duffie Harrison, Chair

- The 5/26/2022 minutes were presented for approval.

A motion was made by Wynn to approve the minutes as presented, seconded by Harris. The motion was carried unanimously.

MEDICAL STAFF REPORT

Patrick Conrad, MD

- A Medical Staff meeting was held on June 28, 2022. A request for consulting privileges for radiologists within the VESTA Radiology group was made. Concerns were expressed by Drs. Conrad and Newton regarding lack of timely response from the radiologists, poor quality readings, as well as inability to speak directly with radiologists. After discussion, Dr. Sanaullah recommended the request for consulting privileges for radiologists within the VESTA Radiology Group be tabled until such time as additional information can be gathered and reported to Administration and the Medical Staff Executive Committee. Ramsey is reviewing the quality and turnaround time of radiology groups used by TMH and Calhoun Liberty Hospital. A meeting has been scheduled between Ramsey and Vesta Radiology.

- Dr. Conrad expressed the need for additional hands-on training with CPSI. The inpatient portion of the software is cumbersome for providers.
- Dr. Conrad noted that staffing poses the biggest barrier to admissions, specifically nursing coverage for the night shift.
- **A recommendation was made to the Governing Board by the Medical Staff for reappointment of Dana Whaley, APRN to the active medical staff.**
- **At Dr. Newton's request, the Medical Staff approved a recommendation to the Governing Board to add EMLA to the formulary.**

A motion was made by Harris to reappointment Dana Whaley to the active medical staff; seconded by Anderson. The motion was carried unanimously.

A motion was made by Harris to approve the addition of EMLA to the formulary; seconded by Zester. The motion was carried unanimously.

CLINICAL SERVICES REPORT

Courtney Alford, DON

- The position of swing bed coordinator has been filled. The position is part-time with benefits.
- Due to insufficient staffing in the nursing department, a flex position has been created to facilitate short-term with higher rate of pay.
- **A request for Board approval was made for the installation of an interface between Evident (the new electronic health records system) and Omnicell (pharmacy management system) at a cost of approximately \$12,000.**

A motion was made by Zester to approve the Evident Omnicell Interface; seconded by Wynn. The motion was carried unanimously.

WEEMS MEDICAL CENTERS REPORT

Susie Buskirk, Practice Manager

- Phan Anderson, Physician Assistant, has expanded her clinic hours to accommodate the significant number of patients with comorbidities.
- Bexa Scan training will take place at the end of August.
- Recruitment continues the Geriatric Psych program, specifically for RN and Licensed Clinical Social Worker.

EMS REPORT

Richard Lewis, EMS Director

- **Lewis requested Board approval to send a Letter of Intent to Frazer for the purchase of an ambulance at an approximate cost of \$275,000. The letter is non-binding; however, the LOI allows**

A motion was made by Anderson to approve a Letter of Intent to purchase a Frazer ambulance;

the Weems Ambulance service to reserve a place in production. Currently there is a 14 to 24 month lead time. Approval from the Franklin County BOCC will be required for the final purchase order.

seconded by Harris. The motion was carried unanimously.

- Lewis recently attended the annual EMS Advisory Council Meeting. He delivered a speech regarding paramedic community medicine on behalf of the state. Recognition was given for Franklin County's recently launched tele911 service.

HR REPORT

Ginny Griner, HR Director / Medical Staff Coordinator

- May 2022 Statistics
 - 124 roster
 - 1 new hire (Physician Assistant)
 - 0 resignations
 - 0 workers comp / 0 unemployment cases
 - 16 participants on retirement plan
 - 3 core orientations completed
- A worker's comp audit was held in May and June. Little to no adjustments are anticipated.
- Employment ads are being held with Adams Radio (3 stations). May safety tips included sunburn, jellyfish, and overheating.
- Work continues with 3R Management, an employee scheduling, payroll, and time & attendance software made available through CPSI. Transition will be made at the end of the calendar year. An annual savings of \$5,000 will be realized with the conversion.
- Griner is participating in a survey through the Florida Hospital Association regarding costs and recruitments. The final data will be used for lawmakers.
- The salary parity process continues. Preliminary numbers show \$125,000 annual for salary increases.
- 21 Vesta radiologists have been credentialed. Vesta radiologists will remain with temporary privileges until a determination is made as to whether or not Weems will continue with the group.

PLANT OPERATIONS UPDATE

Craig Gibson, Plant Ops Director

- Plant operations is short staffed due to 2 recent resignations in the maintenance department.
- A/C systems will transition to cleanable, reusable filters. Currently it costs \$6,000 annually for Deeson to clean and replace all filters. The reusable filter system will cost approximately \$4,800 and have a 10-12 year lifespan. Two (2) sets will be purchased.

- Lewis and Gibson attended a county disaster preparedness meeting yesterday.

CFO REPORT

Tom Ramsey, VP Finance Alliant

- Susan Daniels exited the CFO role mid-June. Instead of filling the CFO position, Alliant is considering a Controller position with oversight from Tom Ramsey and David Bowling.
- In future Board meetings, the financial update will be combined with the Alliant report.
- May 2022 financials are pending due to transition from Athena/Intaact to CPSI system.

ALLIANT MANAGEMENT UPDATE

Tom Ramsey, VP Finance

- Jim Coleman has resigned from the position of Alliant CEO. Alliant will be presenting a new management structure for consideration to Blue & Co.

Growth and Planning

- Primary Care
 - Focus on continued clinic growth in Carrabelle and Apalachicola
 - Chronic Care Management
- Swing Bed Utilization
- Various service lines currently being evaluated include:
 - Physical & Occupational Therapy
 - Imaging: Mammography, CT, Ultrasound
 - IOP
- Finance
- CFO Position
 - Following the resignation of Susan Daniels, Alliant will work with the hospital
- Retail Pharmacy
 - County Commissioners workshop was very positive.
 - **Harrison requested construction costs to be shared with BOD so that action may be taken at the next meeting.**
- E.H.R. Conversion
 - Went live on June 1st
 - Work continues with Evident and TruBridge teams to ensure a smooth transition

Clinical & Quality

- Emergency Department
 - ER patient experience
 - ER admission opportunities (reviewing Level 5 visits)
- Other areas of focus

- Patient rounding
- Post-visit follow-up calls
- Clinical Group Calls
 - Holding group calls with all Alliant facilities for Case Management, CNOs, Imaging, Infection Control, and Quality
- Medicare Rural Hospital FLEX program
 - Alford, Walker, and Daniels actively participated in this year's FLEX program.
 - Access is needed to national reporting systems
 - Recognition for quality initiatives is anticipated

CEO REPORT

David Walker, CEO

- USDA grant approvals have been received. Grant closing meeting will be held in July. Equipment may be purchased after the meeting.
- TMH Regional Public Relations specialist will be shared between Calhoun Liberty, Doctors Memorial, and Weems. Rebranding is under consideration.
- Walker, Alford, and Moore recently met with a vendor to discuss outpatient physical therapy services.
- A revised format for Governing Board meetings is under consideration.
- Staff will be allowed casual wear through September 6th.

WEEMS HEALTHCARE FOUNDATION UPDATE

William Zester, Foundation Liaison

- Zester recently spoke with members of the Foundation.
 - Jody Fortunas-Wilson, Acting President, confirmed that the Foundation Board has not met in some time. She is staying in-house due to health issues. She plans to hold the next meeting remotely.
 - John Solomon is Ex-Officio.
 - Cliff Butler, Treasurer, is interested in getting the group active again.
 - Rose McCoy is interested in continuing.
 - Rachel Chesnut is not interested in continuing with the Foundation.
 - Jody is looking at a couple of potential new members.
 - Zester will speak with Jody next month prior to the Governing Board meeting.

OTHER BUSINESS

Duffie Harrison, Chair

- No other business was discussed.

ADJOURNMENT

Duffie Harrison, Chair

- The meeting was adjourned at 10:35am.

