

- Members Present:** Duffie Harrison, Chair; Kristin Anderson, Vice Chair; Myrtis Wynn, Secretary; David Harris MD; William Zester
- Members Absent:** Dolores Croom; Patrick Conrad, MD
- Staff Present:** David Walker, CEO; Richard Lewis, EMS Director; Ginny Griner, HR / Med Staff Coordinator; Craig Gibson, Plant Ops Director; Heather Huron, Admin Assistant
- Guests Present:** Bert Boldt, Franklin County Commissioner; Donna Butterfield
- Zoom Attendees:** Michael Moron, County Coordinator; Tom Ramsey, VP Finance Alliant

**CALL TO ORDER / VERIFICATION OF QUORUM**

*Duffie Harrison, Chair*

- The meeting was called to order at 9:00am. Board quorum was confirmed.

**PUBLIC COMMENT**

*Duffie Harrison, Chair*

- Regarding the shared position of Human Resource with Calhoun Liberty Hospital, Donna Butterfield questioned the pay source, as well as mileage and meal reimbursement. Griner confirmed that Calhoun Liberty Hospital paid for her services, as well as mileage when at the CLH facility. Griner also confirmed that she was covered by the CLH workers comp insurance when on-site.

**APPROVAL OF MINUTES**

*Duffie Harrison, Chair*

- The 6/30/2022 minutes were presented for approval.

**A motion was made by Zester to approve the minutes as presented, seconded by Wynn. The motion was carried unanimously.**

**MEDICAL STAFF REPORT**

*David Walker, CEO*

- ER numbers have increased over the previous month.
- Medical staff meeting was held June 28, 2022.

**EMS REPORT**

*Richard Lewis, EMS Director*

- Two (2) ambulances have been ordered. The first is due for completion in May 2023 and the second is due May 2024. There is an 18 to 20 month lead time for new ambulances, so fleet planning is necessary. Comm. Boldt stated he welcomed the next

ambulance request. Boldt cited 20,000 tourists in the county on July 4<sup>th</sup> weekend.

- Comm. Boldt discussed the recently defunded Lanark Village Fire Department. He stated that the county owns the for LVFD building and land. He questioned the potential for EMS to return to the former fire department building following renovations for proper lodging, etc.
- Zester encouraged the ambulance service's 5-year plan for maintenance and growth relative to staff, equipment and housing.

### **HR REPORT**

*Ginny Griner, HR Director / Medical Staff Coordinator*

- Weems HR department recently participated in the FHA cost survey and vacancy-turnover survey. Feedback from both surveys is anticipated.
- A safety phone survey was conducted by Weems workers compensation carrier. A letter consisting of recommendations was received, which included the use of safety features for the roof, as well as a cell phone/motor vehicle policy. While EMS has a policy addressing cell phone use while driving, the organization does not. Workers' comp recommends pulling a motor vehicle report annually for all employees who may drive on behalf of the organization.
- Following the annual workers comp audit, Weems will be credited about \$11,000.
- Weekly discussions continue with 3R Management. The new payroll software will interface with the current E.H.R. A cost savings of about \$5,000 is expected.
- Griner and Walker recently attended a FL Housing Forum. There were about 25 attendees.
- June 2022 Statistics
  - 120 employees
  - 3 travelers: 2 RNs, 1 Med Tech (lab)
  - 52 applications for employment
  - 5 resignations / terminations
  - 1 workers comp injury

### **CFO REPORT**

*Tom Ramsey, VP Finance Alliant*

- Financials tabled due to CPSI conversion. May is close to closing as it was the final month in Athena. June will be the first in CPSI.
- There is active recruitment for a Controller. Future recruitment

will be made for Revenue Cycle Manager, pending retirements of current staff members.

- Cash is approximately \$2 million.
- Receivables are good with Athena and CPSI has quick turnaround.
- Clinic collections remain low. Managed care issues are being addressed. A new Athena representative is needed for the clinics.

#### **ALLIANT MANAGEMENT UPDATE**

*Tom Ramsey, VP Finance*

- New leadership structure of Alliant:
  - Michael Kozar, Chief Executive Officer
  - David Bowling, Chief Operating Officer
  - Tom Ramsey, Hospital Operations Chief Financial Officer (10 hospitals)
- Tom Ramsey, David Bowling and Paula Moore will rotate Board meetings.
- The annual Alliant retreat will be held October 3<sup>rd</sup>-5<sup>th</sup> at Perdido Key

#### **CEO REPORT**

*David Walker, CEO*

- Alliant made a presentation to the County for the 2022-23 budget.
- Paula Moore, Alliant Chief Clinical Officer, meets weekly with Courtney Alford.
- Through an agreement with TMH, Weems will be sharing a Public Relations representative with Doctors Memorial and Calhoun Liberty Hospital.
- New radiology equipment is being installed. Thanks to Gibson for the radiology room renovation.
- A swing bed coordinator has been hired.
- Service evaluation for outpatient physical therapy continues. Sacred Heart PT is no longer in the county.
- Estimated costs for dialysis equipment:
  - Mobile dialysis (6 chairs) ~\$3.2 million
  - Modular (permanent on-site) ~\$3.2 million
  - 1 chair van ~\$500,000

#### **ACTION**

**Board approval is sought to request \$250,000 from the HCTF for retail pharmacy start-up costs.**

- The retail pharmacy will be open Monday-Friday from 9:00am-4:30pm.

**A motion was made by Anderson to approve a request to the County for \$250,000 from the HCTF for retail pharmacy start-up costs; seconded by Wynn.**

- Zester confirmed that the start up costs would include soft costs, such as advertising.
- The full \$250,000 would not be requested in one lump sum, instead, money would be withdrawn as needed.

**The motion was carried  
unanimously.**

**TMH UPDATE**

*David Newton, MD*

- TMH has employed a new receptionist.
- Training is underway for CPSI. The system is not intuitive, so additional training is required.
- Comm. Boldt questioned the process of administering a 1<sup>st</sup> medication dose in the clinic setting. Dr. Newton discussed difficulty with medication compliance due to transportation, closed pharmacies, etc.

**WEEMS HEALTHCARE FOUNDATION UPDATE**

*William Zester, Foundation Liaison*

- Jody Fortunas-Wilson plans to step down from the chairman position. A new Board restructure is anticipated for the Foundation.
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**OTHER BUSINESS**

*Duffie Harrison, Chair*

- No other business was discussed.

**ADJOURNMENT**

*Duffie Harrison, Chair*

- The meeting was adjourned at 10:16am.

