

- Members Present:** Duffie Harrison, Chair; Kristin Anderson, Vice Chair; Myrtis Wynn, Secretary; David Harris MD; William Zester; Patrick Conrad, MD;
- Members Absent:**
- Staff Present:** David Walker, CEO; Ginny Griner, HR / Med Staff Coordinator; Courtney Alford, DON; Heather Huron, Admin Assistant; Richard Lewis, EMS Director; Tom Ramsey, Alliant CFO
- Guests Present:** Bert Boldt; Donna Butterfield
- Zoom Attendees:** Dolores Croom; David Bowling, Alliant

CALL TO ORDER / VERIFICATION OF QUORUM

Duffie Harrison, Chair

- The meeting was called to order at 9:04am. Board quorum was confirmed. Public posting was confirmed.

PUBLIC COMMENT

Duffie Harrison, Chair

- No public comment

APPROVAL OF MINUTES

Duffie Harrison, Chair

- The 1/26/2023 minutes were presented for approval.

ACTION

A motion was made by Wynn to approve the minutes as presented; seconded by Zester. The motion was carried unanimously.

MEDICAL STAFF REPORT

- Acute admissions have increased, including swing bed admissions.
 - Lori Franklin, Alliant's Regional Care Coordinator, is assisting with swing bed referrals. Lori was on-site yesterday to meet with the staff.
 - Alford discussed the process for swing bed referrals.
- Referencing TMH's recent data breach, Harrison questioned the hospital's plan in event of a cybersecurity breach. Walker discussed the development of a formalized plan, including application to the state cybersecurity grant introduced last week by the Lieutenant Governor. Ramsey added that he would be returning with more information.
- The Medical Staff met on 2/17/2023. From the meeting, Board approval is sought for the following Medical Staff appointments:
 - Chief of Staff- Dr. Sanaullah

ACTION

A motion was made to approve officers as listed by Harris;

- Assistant Chief of Staff- Dr. Conrad
- Secretary- Dr. Newton
- Dr. Marsh requested removal from the Medical Staff due to the closing of her practice.
- Board approval is sought for the addition of the following medications to the hospital formulary:
 - Buprenorphine
 - Naltrexone
 - Phenobarbitol
 - Trazadone
- Peer reviews were completed on the following charts:
 - 3646
 - 4051
 - 4631
 - 47307a

seconded by Zester. The motion was carried unanimously.

A motion was made to approve the formulary additions by Zester; seconded by Wynn. The motion was carried unanimously.

CLINICAL SERVICES REPORT

Courtney Alford, DON

- Staffing is improving.
- TNCC is a trauma course which will be taken by all nurses. The course is grant funded for RNs. Weems will be paying for LPNs.
- Kolbe Detox system has been on-site the past couple of weeks to train nurses on the new program.
- The Nursing/Clinical Department is requesting the purchase of a new Nurse Call System for the Emergency Department and Inpatient unit. The cost for the new system will be \$49,968. Board approval to purchase the new system when funding becomes available.

ACTION

A motion was made by Dr. Harris to approve the purchase; seconded by Zester. The motion was carried unanimously.

TMH UPDATE

No report was available.

HR REPORT

Ginny Griner, HR Director / Medical Staff Coordinator

- Weems is transitioning to a new payroll and attendance system called TimeTrex. The organization will be live on the new system in the next couple of weeks.
- Weems staff will be participating in the 2023 Franklin County Seahawks College and Career Day.
- Our current High school volunteer just completed 80 volunteer hours. He is expected to graduate with his high school diploma as well as his associate degree.

- The organization is experiencing a lot of employment transitions, as well as new hires. There is a potential new lab hire who will be here next Monday to interview.
- The hospital's annual education platform, HealthStream, has made some changes. Griner will be meeting with Lewis and Alford to address potential education opportunities.
- The organization is transitioning to a new badge system. The new system will track activity throughout the building and limit staff to needed areas only.

EMS REPORT

Richard Lewis, EMS Director

- The ambulance ordered in 2021 has just been received. A USDA grant 75/25 has been secured to purchase 2 new trucks. The two chassis have been purchased. The delivery date may be as early as the end of the year.
- As of today, six (6) paramedics have obtained their Critical Care Paramedic Certification provided through the University of FL. Two (2) additional paramedics are in the program now. The Critical Care Certifications have been completely grant-funded.
- Lewis is working to secure a grant which will provide funding for the following:
 - A part-time community paramedic
 - Education costs to send 5-6 residents to EMT school
 - Portable ultrasound systems
- An upcoming replacement is needed for the EMS radio system. The state has moved to P25 system and the current EMS radios are not upgradable. EMS has experienced communication issues with ER and Dispatch. The new trucks are equipped with an up-to-date radio system; however, the substations, handheld, and ED radios are the ones which need replacement. Lewis will return to the Board with more information.

CFO REPORT

Tom Ramsey, CFO Alliant

- The January 2023 Balance Sheet and Income Statement were presented and reviewed in detail.
 - Cash is up \$135k over last month
 - AR is up due to increased volume
 - Separate meetings are being held for TruBridge, Athena, and EMS billing.
 - Gross revenue a little over \$1.3 million; net revenue \$765,000

- Expenses \$926,000, most of the increase over last year due to salaries and wages secondary to MCD minimum wage agreement
- Alliant dashboard was reviewed in detail.
 - Alford discussed necessary steps required prior to mammogram service roll out. April is the anticipated go-live month.
 - Infusion services are already provided. Policies and procedures are being developed for this service line.
 - Chronic Care Management program will be live soon.
 - At Harrison's request, EMS radios will be added to the list of projects on Alliant dashboard.

CEO REPORT

David Walker, CEO

- Walker will return with more information on the ER expansion project.
- A pharmacist has been identified for the Carrabelle pharmacy. The next step is to identify space to be used at East.
- Clinic staffing is below par level.
- Walker met recently with TMH and Apalachee Center to discuss a potential partnership to provide outpatient geriatric psychiatric program. Walker will return with more info at a later date.
- The search for a new radiology provider is ongoing.
- A regional marketing specialist has been hired by TMH. She will start March 20th. She has a background in journalism as well as economic development.
- Strategic planning specialist, Belinda M, will be here next week to begin interviews with Board members. A survey has been sent to Weems department managers for input. Interviews have been offered to the county commissioners. A Board workshop to be held April 13th at the Gibson Inn.
- Walker will be at state Capitol March 15-16 to participate in FHA Hospital days.
- Walker will be visiting other Alliant hospitals.

FOUNDATION UPDATE

William Zester

- The Foundation survey is pending completion. Once completed, Colleen will forward to DT Simmons at FCHD for distribution. Weems will forward the survey to Cindy Clark for distribution. The goal is to distribute the survey before the end of the month.
- The Foundation is seeking a new chairman.

OTHER BUSINESS

Duffie Harrison, Chair

- Executive session will be held March 7th at 9am. The only discussion will be CEO performance and compensation.

ADJOURNMENT

Duffie Harrison, Chair

- The meeting was adjourned at 10:33am.

