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| **Members Present:**  | Duffie Harrison, Chair; Myrtis Wynn, Secretary; David Harris; Dolores Croom |
| **Members Absent:** | Kristin Anderson, Vice Chair; William Zester, Patrick Conrad, MD |
| **Staff Present:** | David Walker, CEO; Courtney Alford, DON; Craig Gibson, Plant Ops Dir; Susie Buskirk, Clinics; Robin Paulson, Administrative Assistant |
| **Guests Present:** | Donna Butterfield; Bert Boldt; Michael Kozar |
| **Teams Attendees:**  | Attorney Jennifer Shuler |

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| **CALL TO ORDER / VERIFICATION OF QUORUM***Duffie Harrison, Chair** The meeting was called to order at 9:05am. Board quorum was confirmed. Public posting was confirmed.
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| **PUBLIC COMMENT***Duffie Harrison, Chair** No public comments
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| **APPROVAL OF MINUTES***Duffie Harrison, Chair** The 6/29/23 minutes were presented for approval.
 | **ACTION****A motion was made by Harrison to approve the minutes as presented; seconded by Wynn. The motion was carried unanimously.**  |
| **Ethics Training: Review of Sunshine Law and Public Records***Attorney Jennifer Shuler** Sunshine Law was reviewed in detail, highlighting what makes a meeting, meeting requirements, Court rulings on the Sunshine Law, and fundamental principles of a public meeting.
* Public records requests were reviewed in detail and defined by the Florida Case Law.
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| **A break was taken at 10:15am. The regular meeting resumed at 10:20am.** |  |
| **CEO REPORT***David Walker, CEO** Two Action Items were Discussed:
* Phone Systems Upgrade: This system would be for the hospital and both clinics. This will allow for the phones to all be on one system. The total cost for the upgrade is $44,758.82. Duffie asked how the system would be paid for and David Walker stated that it would initially come from the Health Care Trust Funds or seek Grant Funding.
* Salary Parity and Pay Increase: The recommendation was made to complete the Salary Parity for our nursing department including the clinics. In addition, a 4% pay increase will be given to all employees. The salary parity and pay increases will go into effect during the first month of the new fiscal year (October 2023). Alford commented that we are losing nursing staff due to competitive wages nearby. Kozar noted that there’s a nation-wide nursing shortage and every hospital they work with are having challenges filling nursing roles.
 |  **ACTION****A motion was made by Harrison to approve the purchase and seconded by Wynn. The motion was carried unanimously.** **ACTION****Motion was made by Wynn and seconded by Harris. The motion was carried unanimously.** |
| **OTHER BUSINESS***Duffie Harrison, Chair** No Other Business
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| **ADJOURNMENT***Duffie Harrison, Chair** The meeting was adjourned at 10:40am
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