

Members Present:	Duffie Harrison, Chair; Bill Zester, Vice President; Myrtis Wynn, Secretary; Kristin Anderson; John Berry; Dolores Croom;
Members Absent:	
Staff Present:	David Walker, CEO; Courtney Alford, DON; Craig Gibson, Plant Ops; Dan Paulson, Patient Care Coordinator; Susie Buskirk, Clinics Manager; Robin Paulson, Administrative Assistant
Guests Present:	Tom Ramsey, Michael Kozar, Bert Boldt, Colleen Zester
Teams Attendees:	Pat Conrad, MD

<p>CALL TO ORDER / VERIFICATION OF QUORUM <i>Duffie Harrison, Chair</i></p> <ul style="list-style-type: none"> The meeting was called to order at 9:00am. Board quorum was confirmed. Public posting was confirmed. 	
<p>PUBLIC COMMENT <i>Duffie Harrison, Chair</i></p> <ul style="list-style-type: none"> No public comments 	
<p>APPROVAL OF MINUTES <i>Duffie Harrison, Chair</i></p> <ul style="list-style-type: none"> The 1/25/2024 minutes were presented for approval. 	<p>ACTION A motion was made by Zester to approve the minutes as presented; seconded by Wynn. The motion was carried unanimously.</p>
<p>March Weems Employee of the Month <i>David Walker, CEO</i></p> <ul style="list-style-type: none"> January Employee of the Month Troy Morrison was announced as the winner for March. He was recognized by two different staff members for his outstanding performance in Plant Maintenance. 	

<p>Weems Foundation Update <i>Colleen Zester, Co-Chair</i></p> <ul style="list-style-type: none"> Plans were shared for upcoming events that are being planned to support Weems: <ul style="list-style-type: none"> 5/18/24: 2nd Annual Health Fair 6/21/24: Staff Event to promote 65th Anniversary of Weems 4/3/24: Kickoff for the Foundation Gala 11/9/24: Weems Foundation Gala 	
<p>Quality: Medical Staff Report <i>Dr. Pat Conrad, MD</i></p> <ul style="list-style-type: none"> X-ray readings are being read in a timelier manner; still an area of focus Conrad provided an update on moving from using Veedis Clinical Systems to EPOWERdoc, an Emergency Department Electronic Medical Record System. The financial costs will be shared with the board for review. Walker and Buskirk are reviewing candidates for Dr. Newton's replacement. 	
<p>Quality: <i>Courtney Alford, DON</i></p> <ul style="list-style-type: none"> Nurse staffing an ongoing issue but working to fill these gaps. Dan Paulson, Patient Care Coordinator was introduced and shared strategies and numbers for the Swing Bed and Hospice Programs. Mammography Open House held on 2.27.24 had a great turnout from the community and local representatives. 	
<p>Quality: East/West Clinics Report <i>Susie Buskirk, Clinics</i></p> <ul style="list-style-type: none"> Clinics are now fully staffed; many of Dr. Sanaullah's staff were acquired and are doing a great job. A new APRN will begin working in the clinics as PRN staff. Many of Dr. Sanaullah's patients are coming over to the clinics for Primary Care. Walk-ins are continuing to increase at the Clinics. 	
<p>People/Service <i>Craig Gibson, Plant Operations</i></p> <ul style="list-style-type: none"> General maintenance is being done throughout the hospital and on rooftops. Lawn service currently taking care of Weems East Clinic to begin lawn and tree maintenance at Weems Hospital Chemical Exercise planned for 3.7.23 and other preparedness training is coming up to help comply with AHCA compliance. Environmental Services positions are being advertised. 	

<p>A break was taken at 10:08am and resumed at 10:17am.</p>	
<p>Finance: CFO Report <i>Tom Ramsey, Alliant CFO</i></p> <ul style="list-style-type: none"> • Review of January financials were reviewed. Cash balance dropped slightly, there were 60 days Cash on Hand, Accounts Receivable increased, and Accounts Payable dropped slightly. Net revenue is up. Patient stays have increased 95% over this time last year with 72 Swing Bed days since January 1, 2024. Outpatient numbers are up as well as ER visits. • Turnaround time for Weems ER visits is very good, which average at 110 minutes. • Currently in the process of the Annual Audit, which is going smoothly. 	
<p>CEO Report <i>David Walker, CEO</i></p> <ul style="list-style-type: none"> • Myrtis Wynn was recognized for her Community Service Award by the Franklin County Sheriff's Office. • Letters were reviewed to send to Florida officials to encourage continued support to Weems by the State. • 65th Weems Anniversary was chosen by Weems Staff and shared with the Board • Board action was requested to approve the 2024 Weems Holiday Policy. The updated Weems Organizational Chart was reviewed. • The BOD By-laws were shared and reviewed with Michael Moron, and they have been sent to Attorney Shuler for final review and recommendations. 	<p>ACTION A motion was made by Croom to approve the Weems Holiday Policy and seconded by Zester. The motion was carried unanimously.</p>
<p>Other Business <i>Duffie Harrison, Chair</i></p> <ul style="list-style-type: none"> • Berry asked Kozar about the Swing Bed Activity report, both from Alliant and details about what is being done locally at Weems. Kozar will provide the Board with the Swing Bed Report. 	
<p>Adjournment <i>Duffie Harrison, Chair</i> Meeting was adjourned at 11:24am.</p>	