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| **Members Present:** | Duffie Harrison, Chair; Bill Zester, Vice President; Myrtis Wynn, Secretary; Kristin Anderson; John Berry; Dolores Croom |
| **Members Absent:** |  |
| **Staff Present:** | David Walker, CEO; Courtney Alford, DON; Randal Waltman, EMS Director, Pat Conrad, MD; Craig Gibson, Plant Operations Director; Heather Huron, Revenue Cycle Manager; Melanie Shiver, Medical Staff Coordinator; Robin Paulson, HR Assistant; Dan Paulson, Patient Care Coordinator |
| **Guests Present:** | Tom Ramsey, Mark Shields |
| **Teams Attendees:** | Michael Kozar, CEO, Alliant |

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| **CALL TO ORDER / VERIFICATION OF QUORUM**  *Duffie Harrison, Chair*   * The meeting was called to order at 9:00am. Board quorum was confirmed. Public posting was confirmed. |  |
| **PUBLIC COMMENT**  *Duffie Harrison, Chair*   * No public comments |  |
| **APPROVAL OF MINUTES**  *Duffie Harrison, Chair*   * The 3/28/2024 meeting minutes were presented for approval. | **ACTION**  **A motion was made by Wynn to approve the minutes as presented; seconded by Berry. The motion was carried unanimously.** |
| **Weems Employee of the Month**  *David Walker, CEO*   * Chris Dusek, May Employee of the Month was announced as the winner for May. He was recognized for his work as an EMT with the Franklin County EMS Department. He is an employee of 13 years who comes to work every day ready to help in all areas and be a consistent and calm force for the EMS Department and Weems Hospital. * Walker mentioned that National Hospital Week is coming up in May and shared events we have scheduled every day for all staff through May 13-17, 2024. |  |
| **Quality: Medical Staff Report**  *Dr. Pat Conrad, MD*   * No updates currently for the ER, business cranking along as usual.   Conrad noted that the Medical Staff Committee Meeting was held on Tues, 4/22/24 and the report is below. |  |
| **Medical Staff Privileges**  *Heather Huron, Revenue Cycle Manager*   * The following Medical Staff Privileges were submitted for approval to the board:  |  |  |  | | --- | --- | --- | | **Provider** | **Group** | **Category** | | Amanda Pache, APRN | Weems Medical Center | Courtesy | | Dr. Adel Abdalla | VESTA Radiology | Consulting | | Dr. Meghal Antani | VESTA Radiology | Consulting | | Dr. Wessam Bou-Assaly | VESTA Radiology | Consulting | | Dr. John Brunson | VESTA Radiology | Consulting | | Dr. Russell Gelormini | VESTA Radiology | Consulting | | Dr. Susan Gootnick | VESTA Radiology | Consulting | | Dr. Rajiv Kumar | VESTA Radiology | Consulting | | Dr. Gholamreza Malek | VESTA Radiology | Consulting | | Dr. John Pohl | VESTA Radiology | Consulting | | Dr. Scott Preusen | VESTA Radiology | Consulting | | Dr. Amit Sanghi | VESTA Radiology | Consulting | | Dr. Haresh Solanki | VESTA Radiology | Consulting | | **ACTION:**  **A motion was made by Zester to approve the staff privileges for the list provided and seconded by Wynn. The motion was carried unanimously.** |
| **Clinical Services Report**  *Courtney Alford, Director of Nursing*   * There have been two new nursing hires, one is a full-time nightshift RN. Conrad noted that due to having an RN on overnight duty, it will enable us to make admissions as needed. * Dan Paulson, Patient Care Coordinator, has been busy attending many community events to promote Weems services. He is also continuing to work the Swing Bed program, following up on all leads and holding weekly meetings to review potential patients and reporting. * Many trainings are scheduled for staff, including Hospice Training, BLS, ACLS and PALS training. * Walker noted that Tallahassee Orthopedic & Sports Physical Therapy (TOSPT) closed its doors this week and he has been meeting with our current service at the hospital to see if we can absorb some of their patients at our on-site Physical Therapy room. |  |
| **Quality: East/West Services Report**  *David Walker, CEO*   * Susie Buskirk was not in attendance. Walker shared a copy of a new flyer promoting all the services that are provided at the Clinics. Commissioner Jessica Ward toured the West Clinic on Wednesday, 4/24/24. Numbers are increasing at both clinics. |  |
| **Quality: EMS Report**  *Randal Waltman, EMS Director*   * Call volumes have increased 3.5% in March and April, which is working toward the goal Waltman has given his staff of an increase of 7% this year. * Waltman and staff were a part of recent local community events as well as holding CPR classes for St. George Island and St. James as well this month. * Getting ready for the Weems Health Fair, where EMS will provide health checks for heart rate, blood sugar and blood pressure. * Waltman noted funding was provided by the State of Florida County EMS Grant for a Butterfly Ultrasound Probe. Harrison asked if more than one was needed and Waltman will bring more information on costs/training to the next BOD meeting. |  |
| **People/Service**  *Robin Paulson, HR Assistant*   * Paulson noted that there were nine full-time staff hired and five PRN staff hired since February 2024. Since that same time, Weems has had two full-time staff exits and four PRN staff exits from the hospital. * Paulson reported that she and Walker met with 3RNET, a platform for staffing assistance offered free to rural hospitals to bring all recruiting up to date in that system. There has been some good interest coming from these efforts and an interview for a Primary Care Physician will be held later today for the East/West Clinics. * All active employee files have been updated and are in ADA Compliance, along with all active license information as well in the files. |  |
| **People/Service**  *Craig Gibson, Plant Operations Manager*   * Gibson noted that the Fire Suppression System is an ongoing project since 2021 and the sprinkler heads are expired and need to be replaced. Berry asked about quotes being received for work being done. Harrison asked about purchases that might be needed during an emergency. Berry noted that a policy should be in place for all purchases needed during an emergency. Gibson confirmed that controlled purchasing was in place with local businesses for emergency needs that might arise in these instances. * A new full-time general maintenance worker was hired and comes to Weems with nursing home experience and is doing well. * Dietary will be back to full staff beginning the week of 4/29/24. * Croom asked about the upkeep of the floors in the ER. Walker noted that the hospital will seek funding through the state Capital Improvement Grant to address and replace the flooring in the ER. |  |

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| **A break was taken at 10:08am and resumed at 10:20am.** |  |
| **Finance: CFO Report**  *Tom Ramsey, Alliant CFO*   * Review of March financials was reviewed. Cash balance dropped slightly, there were 43 days Cash on Hand, Cash Receivables running consistent month-to month. Salaries were up, which has an impact. * Clinic visits were 629 visits, a big increase from two months ago at 400 visits/month. Mammography was at 30 visits in March, which is also growing. EMS numbers are down, and Alliant is looking into the reason. Outpatient visits continue to grow and as services are added, all numbers will continue to grow. * Alliant is looking into adding a Pharmacy in the Carrabelle Clinic and studies are being done to see how this would look financially for Weems under both the REH and CAH designations. * A brochure is being printed now that will be used at the Health Fair and throughout the community that shows all the outpatient services provided at Weems. * Chronic care Management continues to grow; currently 99 people are enrolled with this service at Weems. * Questions were asked about the payback of AHCA funds that was coming up. Harrison noted that he wants a more realistic look at the numbers each month. |  |
| **CEO Report**  *David Walker, CEO*   * Walker asked for a motion to approve an HSG Advisors contract to be approved. The cost of $11,000 would cost coming from a grant. This software analyzes data that will allow the hospital to better address growth opportunities and establish new service lines based on data analysis. Berry asked where the data comes from, and Ramsey noted that it comes through state reporting and no personal data is shared. A motion to approve was made by Zester and seconded by Wynn. The motion passed with one opposed, John Berry. | **ACTION**  **A motion was made by Zester to approve the purchase of HSG Software. Motion was seconded by Wynn and passed with one opposed.** |
| **Alliant Update**  *Michael Kozar, Alliant*   * Kozar shared the presentation he gave at the Board of County Commissioners meeting on April 16, 2024, regarding REH and CAH designations and what each would mean for Weems. Alliant also introduced a lease/use-management agreement proposal between Alliant and the BOCC. Kozar confirmed that even though the financial details are not yet available, they were working on the plan and would confirm with Michael Moron and Commissioner Amison to see when these details would be shared with both the BOCC and the Weems Board of Directors. |  |
| **Weems Foundation Update**  *Bill Zester, Chair*   * Zester asked all board members to attend the Health Fair on Saturday, 5/18/24. The foundation is planning a grand event, with 32 health partners in attendance along with food trucks, live entertainment, games for kids, the local fire truck and baby goats. Local advertising is pushing out the event and they are looking for a great turnout. * The Sapphire Gala event in November is working on many plans. The Gala will be held at the Apalachicola Armory building and tickets will run $100 per person with plans for 150-160 guests in attendance. Ticket sales start in July and there will be discounts for table reservations offered to local groups and businesses. |  |
| **Other Business**  *Duffie Harrison, Chair*   * Berry asked about the update on the BOD Bylaws and Walker noted that they are still in review with Attorney Shuler at this time. |  |
| **Adjournment**  *Duffie Harrison, Chair*  Meeting was adjourned at 12:03pm |  |