



GOVERNING BOARD MINUTES

May 29, 2025

Members' Present William Zester, Vice-Chair; Myrtice Wynn, Secretary; John Berry; Delores Croom; Kristin Willis

Members Absent Patrick Conrad, MD; Duffie Harrison, Chairman

Staff Present David Walker, CEO; Courtney Alford, Director of Nurses; Melanie Shiver, HR Coordinator; David Bowling, CFO, Alliant Management; Heather Huron, Revenue Cycle Manager; James O'Steen, EMS Director; Michael Kozer, CEO, Alliant Management

Guests Present Colleen Zester, Weems Memorial Foundation

CALL TO ORDER / VERIFICATION OF QUORUM

William Zester, Vice-Chair

- The meeting was called to order at 9:03am. The quorum was confirmed.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

William Zester, Vice-Chair

- April 24, 2025, the Board of Director minutes were presented for approval.

ACTION

Croom made a motion to approve the April 24, 2025 minutes as presented; seconded by Wynn. The motion was carried unanimously.

EMPLOYEE OF THE MONTH

David Walker, CEO

- Walker announced the June 2025 employee of the month, Debbie Mashburn. Debbie is a great asset to Weems. She is in our finance department and is over our payroll.
- Our annual Doug Creamer Scholarship of \$1,000 was awarded to Krista Varnes during the awards ceremony at Franklin County High School. Krista is an 18-year-



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old senior who plans to attend Florida State University. Her ambition is to return home as a Dermatologist and open a dermatology clinic.

WEEMS MEMORIAL FOUNDATION UPDATE

Colleen Zester

- Summer activities are being planned.
- Stickers are being passed out that have a QR code with information about fund-raising for Weems Hospital
- An online silent action fund raiser is being planned for the fall.
- On June 12, 2025, a Welcome Home reception is being planned at Weems Hospital with the help of the Weems Foundation for Lexi Bresnan. Lexi was born prematurely at Weems Hospital 25 years ago. Since Weems doesn't have an Obstetrics unit, this is an unusual event. Lexie was transported to Panama City where she stayed in the NICU for one week. Lexie's family comes to St. George Island every year to celebrate her birthday. Breakfast will be served, and a gift basket will be presented to Lexie.

FINANCIAL REPORT

David Bowling, CFO, Alliant Management

- The following financial statements for the month ending 4/30/25 were presented and reviewed:
 - Income Statement & Balance Sheet
 - Operating Statistics
 - Comparative Consolidated Monthly Income Statements
 - EMS Monthly Gross Margin
 - Consolidated Balance Sheet Accounts
 - Alliant Dashboard for 2024: Financial Indicators, Operating Indicators, Key Project Status Indicators



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- The month of April finished with a positive income. Revenue increased from the previous month. Inpatient services as well as swing bed generated additional revenue.
- Weems Clinics finished slightly below budget as well as EMS.

CEO REPORT

David Walker, CEO

- The following policies were presented for approval:
 - PHI Breach Notifications
 - Volunteers
 - Education, Mandatory Requirements
- There will be an EMS workshop on June 5th at the Franklin County Courthouse. The County Commissioners are wanting to get the public's input on the County taking over the ambulance service.
- We will transition to a new time and attendance system with DHR.
- We will be discussing the HRSA Audit at the next BOD meeting

ACTION

- Croom made a motion to approve PHI Breach Notifications P&P; seconded by Willis. The motion was carried unanimously.
- Willis made a motion to approve the Volunteer policy, seconded by Croom. The motion was carried unanimously.
- Wynn made a motion to approve Education, Mandatory Requirements policy, seconded by Croom. The motion was carried unanimously.



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ALLIANT UPDATE

Michael Kozaar

- Alliant is working on getting their consultant partners that work with their hospitals to periodically come to our BOD meetings to explain what they do in the background. David Bowling has been working on scheduling these individuals to come and explain to the board how they assist the Alliant Hospitals.
- Alliant is continuing to monitor the State and Federal changes in healthcare and how it affects rural hospitals.

Break 10:25 am

FRANKLIN COUNTY HOUSING INITIATIVE

Bill Zester

- At the last Franklin County Housing Initiative's meeting, Bill provided a presentation on the analysis of healthcare in Franklin County.
- The organization's goal is to provide affordable housing to critical access employees. These employees include teachers, nurses, healthcare employees, and sheriff department employees.

ADJOURNMENT OF REGULAR MEETING

Duffie Harrison, Chair

- The regular meeting was adjourned at 10:56 am.

EXECUTIVE SESSION

Duffie Harrison, Chair

- The Executive Session was entered at 11:05am.
- Alford reviewed the 1st Quarter 2025 Risk Management Board Report.
- Kendra Siler with CommHIT gave an overview of the IT Risk Assessment.
- The Executive Session was adjourned at 11:55am.